

ADAMS COUNTY BOARD OF SUPERVISORS REGULAR MONTHLY MEETING
ADAMS COUNTY BOARD ROOM
August 15, 2006 7:00 p.m.

1. Call to Order by the Chair
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge Of Allegiance
5. Roll Call
6. Approve the Agenda
8. Approval of the July 18, and July 25, 2006 County Board Minutes.
9. Public Participation (if requested by the County Board Chair)
10. Announcement of Meetings, Agenda Changes, Report of Supervisors Claims read by the County Clerk, and appoint 6 supervisors to approve claims Renner, Licitar, Morgan, Neuenfeldt, Dehmlow, Sebastiani to review during recess.
11. **Correspondence:** Letter dated July 27, 2006 from Marcia Huddleston regarding Van Kuren Trail Zoning. Acceptance of letter dated August 7, 2006 from John Keuler regarding his resignation as of October 7, 2006.
12. **Appointments:**
13. **Unfinished Business:**
14. **New Business:** County Administrator's Report; Library Financial Report (included in minutes) County Clerk's Report.

15.

Admin & Fin 7/14, 7/17
Board of Adjustments 7/18
Exec Com 7/10
Hlth Hum Serv 7/14
Hlth Hum Serv Fin 7/14

Library 6/26
LEPC 7/12
Planning & Dev 7/5, 7/17
Pub Hlth Com 7/26
Pub Safety 7/12

Pub Works 7/13
Resource & Rec 7/11, 7/13
SCLS 7/10
Surveyor 8/2

16. **Resolutions:**

Res. 52: To approve the creation of a full-time, exempt Geographical Information System (GIS) Technician position, pay grade 9 of the Adams County pay scale, to be supervised by the County Administrator.

Res. 53: To hire Quantic Architecture, LLC to complete a space needs study for the Sheriff's Department.

Res. 54: To study the needs of the County before filling the position of the Administrator.

Res. 55: To authorize the County Conservationist to act on behalf of Adams County to apply for \$50,000 from the Wisconsin Department of Natural Resources Aquatic Invasive Species Grant Program for the purpose of funding a staff person to provide educational and technical assistance for prevention and control of aquatic invasive species.

17. **Ordinances:**

Ord. #34: Establishment of a 35 mph speed zone on CTH "A" Town of Jackson, Adams County, State of Wisconsin.

Ord. #35: Rezone a parcel of land in the Town of Preston, property (15.029 acres) located at 751 Cree Avenue, known as Lot #1, C.S.M. #2822, in the NE 1/4, NW 1/4, Section 13, Township 18 North, Range 6 East, owned by Mark Strong, property (one acre) be changed from a Conservancy District to a Recreational/Residential District and, property is changed from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District.

Ord. #36: Rezone a parcel of land in the Town of Adams, property (1 acre) located at 2322 10th Avenue, known as Lot # 1, C.S.M. #2255 in the S 1/2, NW 1/4, NW 1/4, Section 27, Township 17 North, Range 6 East, owned by Daniel G. & Debra J. Jones, property is removed from a Wetland Conservation District.

Ord. #37: Rezone a parcel of land in the Town of New Chester, property (40 acres) located in the NE 1/4, NE 1/4, Part of C.S.M. #3967, in Section 16, Township 16 North, Range 7 East, owned by Schmidt Revocable Trust, property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Ord. #38: Rezone a parcel of land in the Town of Springville, property (10 acres) located at 3278 13th Drive, in the NW 1/4, SW 1/4, SE 1/4, Section 18, Township 15 North, Range 6 East, owned by Paul A. Theisen, from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

18. **Denials:**
19. **Approve Claims:**
20. Per Diem and Mileage for this Meeting read by the County Clerk
21. Motion for County Clerk to correct errors
22. Set next meeting date
23. **Closed Session:**
24. Adjournment.

Resolution no. 52 -2006

INTRODUCED BY: Executive Committee.

INTENT & SYNOPSIS: To approve the creation of a full-time, exempt Geographical Information System (GIS) Technician position, pay grade 9 of the Adams County pay scale, to be supervised by the County Administrator.

FISCAL NOTE: The salary, plus benefits, for 2007 will be approximately \$61,923.51, including family health insurance (see the attached breakdown). These funds, as well as the start up funds for the office operations, shall be included in the 2007 budget process.

WHEREAS: The Personnel Committee presented Resolution #11-175 to the County Board, to hire a consulting firm to conduct a staffing needs study of the MIS Department, and the needs of GIS. Included in the resolution it stated, "BE IT FURTHER RESOLVED: That the Adams County Board of Supervisors agrees to adopt the recommendation of Virchow Krause." The Resolution was adopted unanimously; and

WHEREAS: Virchow Krause & Company conducted the staffing needs study with the Final Report presented to the County Board at the February 2006 County Board meeting. Under Recommendation V - Geographic Information Systems, it concluded that Adams County should hire a full-time GIS Technician proficient in GIS and spatial data to assume responsibility for the routine maintenance tasks currently performed by outside consultants and other County staff; and

WHEREAS: The position should initially be assigned to the County Administrator to ensure that the GIS Technician approaches their job duties for a Countywide, rather than Departmental, perspective; and

WHEREAS: The position shall be located in the Property Room of the Courthouse; and

WHEREAS: The County in 2006, budgeted \$30,000 for MSA Professional Services Inc., to assist with tech support, ortho quality control, parcel maintenance, data editing, GIS layer development from CAD and some geodatabase development. The estimated budget for 2007, for MSA Professional Services will be \$15,000.00 without the cost of any special projects being budgeted. The contract with Mucciolo Enterprises was budgeted for 2006, at \$2000.00 and would be approximately the same for 2007. The North Central Wisconsin Regional Planning Commission (NCWRPC) has an annual contract in the amount of \$35,492.41 for 2006 and will continue this in 2007, and there have been special projects billed separately from NCWRPC as well. Not all services provided by each of these vendors would be eliminated with the position, as some are not GIS tasks, but some of these costs would be reduced; and

WHEREAS: The Land Information revenues from the Register of Deeds recording fees could not be used to fund the position, but could be used to pay for special projects completed by the GIS Technician as well as it would cover the cost of some conferences that the position would need to attend.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors to approve the creation of a full-time exempt position of GIS Technician to be under the direction of the County Administrator at grade 9 of the Adams County pay scale, with the Office to be located in the Property Room of the Courthouse.

Dated this 15th day of August 2006.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this 15th day of August, 2006.
Tabled _____

County Clerk

County Board Chair

Resolution no. 53 -2006

INTRODUCED BY: Public Safety & Judiciary Committee.

INTENT & SYNOPSIS: To hire Quantic Architecture, LLC to complete a space needs study for the Sheriff's Department.

FISCAL NOTE: The study will cost \$9,500.00, and this money shall be taken from the Jail Assessment Fund for the purpose of paying for this study that will be of direct benefit to Sheriff's Department and other County Departments as they relate to the public safety and judicial process; and

WHEREAS: The Sheriff's Department has had problems for several years with the amount of space available versus the amount of space needed to efficiently operate the Department; and

WHEREAS: The Public Safety & Judiciary Committee reviewed proposals at the June 13 2006 meeting from five companies that bid to complete the study, and have selected Quantic Architecture, LLC; and

WHEREAS: The study will determine how the space in the Department can be better utilized and made more efficient, and possibly generate revenue, and ensure the Sheriff's Department has adequate space to perform its core mission over the next twenty to twenty-five years; and

WHEREAS: The study shall also address if it is feasible to attach an addition to the building or whether a stand-alone structure would need to be erected; and

WHEREAS: Once the study is completed the cost of the remodel and/or building construction would be examined to find the most efficient and economical means of funding the project to minimize the fiscal impact on the County; and

WHEREAS: This will also provide the opportunity for the other Departments in Adams County to piggy-back projects onto this study to meet their various needs to provide essential services to the citizens of Adams County for the next several decades.

THEREFORE BE IT RESOLVED: By the Adams County Board of Supervisors, to hire Quantic Architecture, LLC to complete a space needs study for the Sheriff's Department.

Dated this 18th day of July 2006.

Adopted_____
Defeated_____
Tabled_____

by the Adams County Board of Supervisors this 18th day of July 2006.

County Board Chair

County Clerk

Resolution 54 2006

INTRODUCED BY: Bev Ward, Fran Dehmlow, Al Sebastiani and Jerry Kotlowski.

INTENT & SYNOPSIS: To study the needs of the County before filling the position of the Administrator.

FISCAL NOTE: None

WHEREAS: The current Administrator has tendered his resignation and now is the time to re-evaluate the needs of Adams County;

WHEREAS: There has been controversy regarding the job duties of this position and now is the time to define what Adams County needs; and

WHEREAS: All Supervisors and Department Heads should be able to voice the positive and negative of this position, what could be improved to best serve the needs of the taxpayers in the most efficient and within our fiscal means.

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors to leave the position of Administrator vacant until the needs of Adams County can be re-evaluated.

Dated this 15th Day of August, 2006.

ADOPTED ()

By The Adams County Board of Supervisors this 15th Day of Aug. 2006.

DEFEATED ()

County Clerk

County Board Chairperson

RESOLUTION NO. ____55____ - 2006

INTRODUCED BY: Planning & Development Committee

INTENT & SYNOPSIS: To authorize the County Conservationist to act on behalf of Adams County to apply for \$50,000 from the Wisconsin Department of Natural Resources Aquatic Invasive Species Grant Program for the purpose of funding a staff person to provide educational and technical assistance for prevention and control of aquatic invasive species.

FISCAL NOTE: The Wisconsin Department of Natural Resources Aquatic Invasive Species Grant requires 50% matching contribution. \$25,000 will need to be budgeted for 2007 and \$25,000 will need to be budgeted for 2008. There will be no county tax levy increase in 2007 or 2008 due to matching contributions.

WHEREAS: Adams County lakes are an important resource used by the public for recreation and enjoyment of natural beauty; and

WHEREAS: The protection of lake watersheds and the reasonable lake use activities are paramount in the protection of water quality and the natural ecosystems of the lakes; and

WHEREAS: Adams County Land & Water Conservation Department will use the funding to employ a staff person to provide educational and technical assistance for prevention and control of aquatic invasive species.

WHEREAS: Adams County Land & Water Conservation Department has the qualifications to perform the responsibilities and is already in the process of accumulating information relative to this grant.

NOW, THEREFORE BE IT RESOLVED by the Adams County Board of Supervisors to authorize the County Conservationist to submit an application to the Wisconsin Department of Natural Resources under the Aquatic Invasive Species Grant Program for financial aid; and

BE IT FURTHER RESOLVED, that the Adams County will comply with the state rules for the program and will meet the financial obligations under the grant which are also state in the fiscal impact of the resolution

Submitted this 7th day of August, 2006

Adopted _____

by the Adams County Board of Supervisors this _____ day of _____, 2006.

Defeated _____

County Clerk

County Board Chair

Ordinance no. 34 -2006

Establishment of a 35 mph speed zone on CTH "A" Town of Jackson, Adams County, State of Wisconsin.

The County Board, County of Adams, do ordain as follows:

Section 1. A traffic and engineering investigation having been made on the following described highway the maximum permissible speed at which vehicles may be operated on said highway which speed is herewith established as reasonable and safe pursuant to Section 349.11(1)(a), Wisconsin Statutes, and Chapter 213, Laws of 1979, shall be as set forth herein, subject to erection of standard signs giving notice thereof.

County Trunk Highway "A" Town Jackson, Adams County

COUNTY A - 35 Miles Per Hour - "Goose Lake Subdivision Area"- Thirty-five (35) miles per hour for all vehicles from a point 0.227 of a mile (1,200 feet) north of Fern Avenue, southerly for a distance of 1.10 mile (5,810 feet) to it's intersection with County Road EE.

Section 2. Any person violating any provision of this ordinance may be required to forfeit an amount as determined by the State forfeiture schedule, incorporated herein by reference.

Recommended for enactment by the Public Works Committee this 13th day of July 2006.

Enacted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this 15th day of
August, 2006

Cindy Phillippi, County Clerk

Cynthia Loken, Chair

Ordinance No.: ____ 35 ____ 2006

**AMENDMENT OF ADAMS COUNTY SHORELAND Protection ORDINANCE
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE**

WHEREAS: The Adams County board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 19, 1990 as the Adams County Shoreland Protection Ordinance, with an effective date of June 27, 1990, and Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of Preston on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On July 10, 2006, Mark Strong, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Preston, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on August 2, 2006, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Shoreland Protection Ordinance, Ordinance No.8-1990 and the corresponding zoning maps are amended to reflect that the following described property (one acre) be changed from a Conservancy District to a Recreational/Residential District.

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District.

Property (15.029 acres) located at 751 Cree Avenue, known as Lot #1, C.S.M. #2822, in the NE 1/4, NW 1/4, Section 13, Township 18 North, Range 6 East, Town of Preston, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the 23 day of August 2006.

Recommended for enactment by the Adams County Planning and Development Committee on this 2nd day of August 2006.

/s/ Al Sebastiani /s/ Robert Dixon /s/ Fran Dehmlow /s/ Richard Colby /s/ Glenn Licitar /s/ Sylvia Breene /s/ David C. Grabarski

Enacted/Defeated by the Adams County Board on the 15 day of August 2006.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
August 2, 2006 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Mark & Sue Strong -- Rezoning Request from an A-3 Secondary Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance and from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Protection Ordinance for a portion of property (1 acre) located at 751 Cree Avenue, known as Lot #1, C.S. M. #2822, in the NE 1/4, NW 1/4, Section 13, Township 18 North, Range 6 East, Town of Preston, Adams County, Wisconsin.

Appearing for with testimony: Mark Strong.

No one against with testimony:

Correspondence: Notification from the Town Board of Preston that they met on July 5, 2006 stating no objection to the zoning change.

Disposition. Robert Dixon made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried. The reason for recommending approval of the zoning change was because the existing dwelling will be removed and a new dwelling will be constructed.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Adams on November 9, 1999, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On July 11, 2006, Daniel G. & Debra J. Jones, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on August 2, 2006, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is removed from a Wetland Conservation District.

Property (1 acre) located at 2322 10th Avenue, known as Lot # 1, C.S.M. #2255 in the S ½, NW ¼, NW ¼, Section 27, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin, and

Published in the Times Reporter, the official newspaper of Adams County, on the 23 day of August 2006.

Recommended for enactment by the Adams County Planning and Development Committee on this 2nd day of August 2006.

/s/ Al Sebastiani /s/ Robert Dixon /s/ Fran Dehmlow /s/ Richard Colby /s/ Glenn Licitar /s/ Sylvia Breene /s/ David C. Grabarski

Enacted/Defeated by the Adams County Board on the 15 day of August 2006.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

August 2, 2006 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Daniel G & Debra J. Jones – Request to remove approximately one acre of property from a Wetland Conservation District of the Adams County Zoning Ordinance for residential use on property located at 2322 10th Avenue, known as Lot #1, C.S. M. #2255, in the S ½, NW ¼, NW ¼, Section 27, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony: Robert Quinnell, representing the petitioner and Ron Pufall representing the prospective buyer.

No one appearing against.

Correspondence: Notification from the Town Board of Adams that they met on July 11, 2006 and do not object to the zoning change. Fax received on July 24, 2006 from Terence Kafka, Department of Natural Resources, stating that if the petitioner has not received written notification from the Army Corps of Engineers that the Public Hearing be postponed. Fax received on July 24, 2006 from Kyle Zibung, U.S. Army Corps of Engineers suggesting a site plan be submitted showing all buildings, septic, fill, etc. on the upland knoll.

Disposition. Richard Colby made a motion to recommend removal of one acre from a Wetland Conservation District, on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 7-Yes. Motion carried. The removal is limited to one acre and the area will be required

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS; The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance on March 18, 1998, and was effective upon the publication date of March 25, 1998, and was approved by the Town Board of New Chester on March 18, 1998, such approval having been filed with the Adams County Clerk, pursuant to Section 59.69 of the Wisconsin Statutes, and

WHEREAS: On July 10, 2006, Schmidt Revocable Trust, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of New Chester, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on August 2, 2006, and the Adams County Planning and Development Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Property (40 acres) located in the NE 1/4, NE 1/4, Part of C.S.M. #3967, in Section 16, Township 16 North, Range 7 East, Town of New Chester, Adams County, Wisconsin, and

Published in the Times Reporter, the official newspaper of Adams County, on the 23 day of August 2006.

Recommended for enactment by the Adams County Planning and Development Committee on this 2nd day of August 2006.

/s/ Al Sebastiani /s/ Robert Dixon /s/ Fran Dehmlow /s/ Richard Colby /s/ Glenn Licitar /s/ Sylvia Breene /s/ David C. Grabarski

Enacted/Defeated by the Adams County Board on the 15 day of August 2006.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

August 2, 2006 – Room A260 -Courthouse

Friendship, WI 53934 – 9:00 A.M.

Schmidt Revocable Trust – Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to split the property for future residential use on property located in the NE 1/4, NE 1/4, Part of C.S.M. #3967, in Section 16, Township 16 North, Range 7 East, Town of New Chester, Adams County, Wisconsin.

Appearing for with testimony: Phillip Schmidt.

No one appearing against:

Correspondence: Telephone call from Greg Williams on July 17, 2006 stating objection to the zoning change. Notification received on July 19, 2006 that the Town Board of New Chester met on July 17, 2006 and does not object to the zoning change. Fax received on July 17, 2006 from Ron Chamberlain, Adams County Highway Commissioner, stating no concerns with the zoning change.

Disposition: Fran Dehmlow made a motion to recommend approval of the zoning change, on the above-stated property, to the County Board for final action. David Grabarski seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 3-1998 on March 18, 1998, which was effective upon publication on March 25, 1998, and which was approved by the town board of the Town of Springville on January 31, 2000, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On June 28, 2006, Paul A. Theisen, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land in the Town of Springville, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Development Committee on August 2, 2006, and the Adams County Planning and Development Committee after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Zoning Ordinance, Ordinance No. 3-1998, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District.

Property (10 acres) located at 3278 13th Drive, in the NW 1/4, SW 1/4, SE 1/4, Section 18, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.

Published in the Times Reporter, the official newspaper of Adams County, on the 23 day of August 2006.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 2nd day of August 2006.
/s/ Al Sebastiani /s/ Robert Dixon /s/ Fran Dehmlow /s/ Richard Colby /s/ Glenn Licitar /s/ Sylvia Breene /s/ David C. Grabarski

Enacted/Defeated by the Adams County Board on the 15 day of August 2006.

Cindy Phillippi, County Clerk

Cynthia Loken, Board Chair

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

August 2, 2006 – Room A260 -Courthouse
Friendship, WI 53934 – 9:00 A.M.

Paul A. Theisen -- Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to allow the 10 acre parcel to become conforming on property located at 3278 13th Drive, located in the NW 1/4, SW 1/4, SE 1/4, Section 18, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin.

Appearing for with testimony: Paul Theisen.

No one appearing against.

Correspondence: Letter received on July 24, 2006 from Herbert & Kay Theisen stating no objection to the zoning change. Notification from the Town Board of Springville that they met on July 24, 2006 and do not object to the zoning change.

Disposition: Robert Dixon made a motion to recommend approval of the zoning change, on the above-described property, to the County Board for final action. Sylvia Breene seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

Administrative & Finance Committee Minutes

July 14, 2006
8:00 a.m.

Called to order at 8:05 a.m.

Members Present Grabarski, Davis, Keckeisen, Sebastiani, West.

Motioned by Keckeisen/Davis to authorize County Clerk to call Davis & Keulthau to verify that no other side agreements are pending regarding one time opt out agreement with Local 139 health insurance plan. If none Local 139 is to flagged back as primary insurance and set WPS insurance will be effective September 1, 2006. Motion carried by unanimous voice vote.

Motioned by Grabarski/West to deviate to VSO at 8:50 a.m. Motion carried by unanimous voice vote.

Mr. Johnson explained possible overage in budget do to litigation settlement on Gruber case.

West excused at 10:00 a.m.

Motioned by Keckeisen/West to recess at 10:10 a.m. Motion carried by unanimous voice vote.

Motioned by Grabarski/Keckeisen to reconvene at 10:20 a.m. Davis, Keckeisen, Grabarski, Sebastiani present.

Excused West.

Treasurer – Mary Ann Bays informed the committee of the tax deed Aug 1, 2006. Vouchers were submitted.

Insurance rep is not available to come to meeting.

Motioned by Grabarski/Keckeisen to approve June 14 & 16, 2006 Administrative & Finance Committee meeting minutes. Motion carried by unanimous voice vote.

Motioned by Keckeisen/Grabarski to direct Dawn to send a memo in behalf of committee to all department heads and county board supervisors that all purchases of computer software and hardware need to be brought to the Management Information Systems Department prior to purchase. MIS department is to make sure computer software and hardware is compatible, maintainable, and we receive the most competitive pricing available to the county. Departments not

following this procedure are not in compliance with Adams County Policy and may be subject to disciplinary action. All individuals in your department with the authority to order or make purchases should read this memo. To acknowledge that they have received, read and understand this memo please have them sign a copy and return it to the chair of the Administrative and Finance Committee, Al Sebastiani's mailbox located in the County Clerk's office by Aug, 11, 06. Motioned carried by unanimous voice vote.

The committee was informed that Skyward was contacted regarding importing data. This is not feasible at this time. Exporting into Excel is still an option.

Motioned Keckeisen/Davis to electronically export 2007 budget reports with the understanding they will be distorted. Department will be responsible for modifications required to read report. Hard copies of the 2007 budget reports will be provided for use in modification ie column title, acct numbers etc. Motion carried by roll call vote.

Motioned by Grabarski/Keckeisen to direct County Clerk to draft memo to corporation counsel stating we are still waiting for a response from you for the National Equity Contract forwarded to you on June 14th (see attached memo). Be prepared to provide a recommendation to the committee at our meeting on August 11, 2006. Motion carried by unanimous voice vote.

Grabarski excused at noon.

Approve monthly vouchers.

Motioned by Keckeisen/Davis to recess for lunch at 12:45 p.m. Motion carried by unanimous voice vote.

Reconvened at 2:10 p.m. Davis, Keckeisen, Sebastiani present. Excused Grabarski/West.

Motioned by Keckeisen/Davis to set next meeting dates August 11 & 17th at 8:00 a.m. , Motion carried by unanimous voice vote.

Edie Felts-Podoll to be present at Aug 11, 2006 meeting to discuss cell phone bill, National Equity Contract

Motioned by Keckeisen/Davis to adjourn at 4:30 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

Cindy Phillippi,

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee.

Administrative & Finance Committee Minutes

July 17, 2006

8:00 a.m.

Called to order at 8:05 a.m.

Members Present Grabarski, Davis, Keckeisen, Sebastiani.

Mary Ann presented financial statements.

West present at 8:30 a.m.

Eric Furtkamp explained financial information pertaining to Practical Cents.

Identified revenue account numbers as 240 R 29 46547 thrift store tax and 240 R 38 43562 state grant program monies, and 240 E 29 54004 thrift store for all expenses. If the purchase of the IGA resolution passes an account for the payment on the loan will be set up under 54004 function.

Approved monthly vouchers.

Corporation Counsel responded to memo regarding National Equity Contract stating it is with the Administrator.

Committee directed County Clerk to forward a copy of the letter to the Administrator for a response.

Motioned by Grabarski/West to adjourn at 11:50 a.m. until Aug 11, at 8:00 a.m.

Respectfully submitted,

Cindy Phillippi,

Recording Secretary

These minutes have not been approved by the Administrative Finance Committee.

ADAMS COUNTY BOARD OF ADJUSTMENT

On-site: July 18, 2006

8:00 A.M.

At 8:00 A.M. on Tuesday, July 18, 2006 Ivan Morrow Chairman called the Adams County Board of Adjustment On Site Visit at the Bradford & Roseann E. Murphy property located at 3301 First Drive, known as Lot #1, C.S.M. #3514, in Part of the SW 1/4, SE 1/4 of Section 13 and Part of Government Lot #6 in Section 24, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin to order with the following members present: Wayne Kaye, Vice Chairman; Cathy Croke, Secretary; Wilbur Fritz and W. Dale Helm. Robert Donner was excused. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary; and Brad & Roseann Murphy. The Committee, property owners, and Planning & Zoning Office personnel viewed the site. The property does slope down to Crooked Lake. The front portion of the property has wetlands and there appeared to be no other feasible area to construct a garage. Presently, there is a 9'X20' shed, which will be removed from the site. The proposed garage will encompass that site if a Variance is granted. It was also noted that if the variance is granted the sewer line will have to be re-routed. A discussion was held in regard to the placement of retaining walls at the same setback as the garage. Wayne Kaye made a motion to recess at the site and reconvene at the Courthouse, Room A260, in Friendship, Wisconsin to act on this matter. W. Dale Helm seconded the motion. All in favor. Motion carried.

RECESSED: 8:24 A.M.

RECONVENED: 9:30 A.M.

On Tuesday, July 18, 2006 at 9:30 A.M. the Adams County Board of Adjustment was called to order with the following members present: Ivan Morrow; Chairman Cathy Croke, Secretary; Dale Helm; Wilbur Fritz, and Wayne Kaye, Vice-Chairman. Robert Donner was excused. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary and Roseann Murphy.

Public Hearings were conducted for the following: Bradford & Roseann E. Murphy – Tabled Variance request under Section 3-4.03 of the Adams county Zoning Ordinance to construct a garage closer than the required setbacks on property located at 3301 First Drive, known as Lot #1, C.S.M. #3514, in Part of the SW 1/4, SE 1/4 of Section 13 and Part of Government Lot #6 of Section 24, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin. **(Please note: The S 1/2 of the parcel is wetlands).**

Wayne Kaye made a motion to bring the tabled public hearing back on the table. W. Dale Helm seconded the motion. All in favor. Motion carried. W. Dale Helm made a motion to grant the variance, on the above described property. The variance is to allow a 6 foot setback to the north and west boundaries of the property and if retaining walls are constructed to prevent erosion, they must also be within the 6 foot setback for the north and west boundaries. The reason for granting the variance is that it will not harm the

ADAMS COUNTY BOARD OF ADJUSTMENT

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public interest and the property has significant limitations. Wayne Kaye seconded the motion. Roll Call Vote: 5-Yes. 1-Excused (Donner). Motion carried.

The Board contemplates a site visit if necessary.

Phil McLaughlin presented the minutes of the June 21, 2006 meeting of the Adams County Board of Adjustment to the Board for review. Wayne Kaye made a motion to accept the minutes as presented. Cathy Croke seconded the motion. All in favor. Motion carried.

The Board set the next monthly meeting date for the Adams County Board of Adjustment as follows: Wednesday, August 16, 2006 at 9:30 A.M. in Room A260, at the Courthouse in Friendship, Wisconsin, with an alternate meeting date of Wednesday, September 20, 2006.

Correspondence: None.

Wayne Kaye made a motion to adjourn until Wednesday, August 16, 2006 for the next monthly meeting of the Adams County Board of Adjustment. W. Dale Helm seconded the motion. All in favor. Motion carried.

ADJOURNED: 9:49A.M.

Ivan Morrow, Chairman

Robert Donner

Wayne Kaye, Vice- Chairman

Wilbur Fritz

Cathy Croke, Secretary

W. Dale Helm

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Executive Committee
July 10, 2006
9:00 a.m.
Conference Room A260

Chairman Loken called the meeting to order at 9:00 a.m. The meeting was properly announced. Members present included: Supervisor Renner, Supervisor Babcock, Supervisor Kirslenlohr and Chairman Loken. Supervisor Grabarski was excused.

Motion by Supervisor Renner, second by Supervisor Babcock to approve the agenda. Motion carried unanimously.

Motion by Supervisor Babcock, second by Supervisor Kirslenlohr to approve the minutes of the June 5, 2006, Executive Committee meeting. Motion carried unanimously.

There was no public participation.

Motion by Supervisor Kirslenlohr, second by Supervisor Babcock to deviate to item numbers 8 & 9, and then return to item number 7, Correspondences. Motion carried unanimously.

The Committee discussed the resolution for Associated Financial Group contract renewal through December 31, 2007, which was referred by the Health Insurance Study Committee. Jay Scott, Associated Financial Group, was present and discussed the savings provided this year to the County by using their consulting services and gave an update on the continued progress being made. **Motion** by Supervisor Babcock, second by Supervisor Kirslenlohr to approve the resolution to renew Associated Financial Groups contract through December 31, 2007, and present it to the County Board this month. **Motion** by Supervisor Renner, second by Supervisor Babcock to amend the resolution to include, “Now Therefore Be It Resolved: that the costs savings would exceed the cost of the services provided by Associated Financial Group.” On the vote of the amendment, the motion was carried unanimously. On the vote of the main motion, as amended, the motion carried unanimously.

The Health Insurance Study Committee also referred to the Executive Committee a resolution to offer health assessments to County employees that would be billable to the WPS Insurance plans for those employees that were members. Other employees would be offered the assessment but would responsible for payment of the assessment out of their own pockets. Jay Scott also explained how the Health Assessment program works, what tests would be provided, and the benefits of the assessments. It was explained that the most benefit would come from being able to diagnosis potential problems to mitigate the problem before it becomes a long term claim on the County’s insurance, and the County would be able to target high risk factors areas with education programs for employees. **Motion** by Supervisor Renner, second by Supervisor Babcock to approve the resolution to offer County employee health assessments, and present it to the County Board this month. Motion carried unanimously.

A resolution was presented from the Loss Control Committee to hire Associated Financial Group to provide a detailed analysis as a consultant on the County’s workers’ compensation, property and liability insurances. Bob Kotecki,

Associated Financial Group, was on conference call to explain what he would do for the County if hired as a consultant. A copy of the proposed contract was distributed to the Committee members by Administrator Keuler. It was explained that the Loss Control Committee selected them because of the all the work they completed on the County's health insurance and benefits program. **Motion** by Supervisor Kirsenlohr, second by Supervisor Renner to approve the resolution to hire Associated Financial Group as a consultant for the County's workers' compensation, property and liability insurances, and present it to the County Board this month. Motion carried unanimously. A resolution was also presented by the Loss Control Committee to hire Alpha Terra to create a safety program for the entire County, with the exception of the Highway Department which had this done by Alpha Terra previously. It was explained that a safety assessment was completed with the Board's approval and the County is out of compliance in multiple areas from policies that need to be implemented, and training that needs to be completed. Alpha Terra would create the policies and complete the training if approved by the full County Board. They would use the policies that were already created and in place at the Highway Department and modify them to meet the needs of the entire County. **Motion** by Supervisor Babcock, second by Supervisor Renner to approve the resolution to hire Alpha Terra to create a safety program and conduct the training to come into compliance, to the County Board this month. Motion carried unanimously.

The Committee returned to the Correspondences. Two emails and attachments from Supervisor Ward were included in the Committee's packet regarding the Rules of the Board, which included comments, suggestions and recommended changes. The Committee requested the Corporation Counsel to review the statutes concerning the Bonding Section of the Rules and report back to the next meeting. The Committee felt the other comments should be kept for future discussion when the Rules are updated but didn't require immediate changes at this time.

The Committee reviewed the Historical Society Agreement from Attorney McFarlin. **Motion** by Supervisor Kirsenlohr, second by Supervisor Renner to approve the agreement. Motion carried unanimously.

John discussed with the Committee the short and long terms goals he would have for the County, as well as what was needed for maintenance. John discussed a number of suggestions for the Board to review at their July 25th meeting and will provide a handout listing possible discussion items to the Committee in their mailboxes in the County Clerk's Office. The Personnel Director didn't present any short or long term goals.

A GIS position job description and salary was presented to the Committee, as recommended by the Planning & Development Committee. **Motion** by Supervisor Renner, second by Supervisor Babcock to approve the GIS job description and salary. Motion carried unanimously.

A handout was provided with the Committee packet showing the wages for the Elected Officials that was adopted at the County Board that was incorrect. The handout showed the wages currently, what the wages should have been with the appropriate increases recommended and adopted at the Board meeting, the difference of what will be paid, and what should have been paid. It was explained that per Corporation Counsel Kniess, the wages by law couldn't be changed now. This information was presented to inform the Committee that the information presented at the Board meeting was incorrect in case there were questions at a later date.

A quote was presented to the Committee for repairs to Fairgrounds Building's Roof in the amount of \$6,400.00.

Motion by Supervisor Babcock, second by Supervisor Kirsenlohr to approve the repairs at a cost not to exceed \$6,400.00. Motion carried unanimously.

The Committee discussed the bidding of the County's gasoline purchase. This was referred to the Committee by the Public Safety & Judiciary Committee to re-bid the purchase as the initial contract has expired. It was recommended to bid the gas and request a percentage discount as an alternative of a dollar or cent amount with the fluctuating gas price. The Committee agreed the County Administrator should send out bids and the Committee will open the bids at the next meeting.

The Committee discussed the evaluation of the County Administrator. It was determined that the County Administrator will present options for the evaluation to the Committee at the next meeting, along with the Administrator's job description, and the Executive Committee will evaluate the County Administrator.

The Committee discussed the Community Center Grounds. Administrator Keuler explained the Community Center had vandalism; windows were broken at various places throughout the Center and windows were broken in two vehicles. The Adams Police Department caught the juveniles that were responsible for the vandalism. A quote was received from Portage Glass Company for the repair of the windows in the amount of \$2,810.00. The claim has been turned into the insurance. Also the sprinkler system and grass at the Center has been given to Kevin to discuss with the City Attorney as to why the City didn't repair the sprinkler system and re-plant grass.

Dave Renner presented the Committee with Adams–Marquette Library Agreement for library services reimbursement. The Agreement was discussed and it was determined that Kevin should review the contract and bring it back to the Committee next month.

The Committee reviewed the revised Building Inspector job description. **Motion** by Supervisor Babcock, second by Supervisor Renner to approve the revised Building Inspector job description and to add four credential pay steps and to present the resolution to the County Board this month. Motion carried unanimously.

The Committee was presented with a resolution to reclassify two union positions in AFSCME Local 1168 in the Planning & Zoning Department, and to adjust the wages. **Motion** by Supervisor Babcock, second by Supervisor Renner to approve the resolution to reclassify the two union position in the Planning & Zoning Department, and to present it to the County Board this month. **Motion** by Supervisor Renner, second by Supervisor Babcock to amend the resolution strike “including retroactive wages through January 29, 2006,” and replace with, “to take effect the first pay period after adoption.” On the vote of the amendment, the motion was carried unanimously. On the vote of the main motion, as amended, the motion carried unanimously.

Motion by Supervisor Kirslenlohr, second by Supervisor Renner to approve the vouchers. Motion carried unanimously. There was no closed session.

The next meeting will be August 7, 2006 at 9:00 a.m., with action items to include: carpet for the Clerk of Courts Office, Bonds, Library Contract, Old Library Building, Budgets, Gasoline Bids, Adams-Marquette Library Agreement, Community Center Grounds, and evaluation of the County Administrator.

Motion at 1:10 p.m. by Supervisor Renner, second by Supervisor Kirslenlohr to adjourn. Motion carried unanimously. Respectfully submitted,

John J. Keuler
County Administrator

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Adams County Library Board Minutes
June 26, 2006

President Nelson called the meeting to order at 1:04 p.m. Present were Nelson, Townsend, Kreten, Heideman, Director Calef, Renner and Albrecht. Bebris was absent.

Bills were disseminated for review and initialing.

Motion to accept the May 22nd minutes was made by Heideman, 2nd by Renner and carried unanimously.

Financial Report:

Motion to accept the Financial Report as amended from the mailed copy was made by Kreten, 2nd by Townsend and carried unanimously.

Renner recommended changes for the agenda to include:

1. An Open Meeting statement declaring there has been publication prior to each meeting
2. Approval of the agenda at the start of each meeting
3. Add a place for public input

Motion to approve the agenda as printed and advertised was made by Townsend, 2nd by Renner and carried unanimously.

President Nelson invited input from the public.

Communications:

The Oxford Library contract and letter of explanation was received.

Discussion concerning this contract ensued. Adams Library Board members are to review the agreement, which will be discussed at the July meeting. Renner will take the agreement to the Executive Committee of the Adams County Board for input and provide this information at the July Library Board meeting.

Election of Vice President:

Nominations were open for the Vice President’s position. Heideman was nominated. There were no further nominations. Heideman was elected to the position by unanimous vote.

Director’s Report:

1. Circulation for May was 6905 compared to 5904 last year. Year to date 36,118 compared to 33,738 last year.

2. We have hired Bonnie Schultz for our part-time position. She has worked for us before as a temporary call person. She began June 19th and will work full-time for two weeks before beginning her part-time duties.
3. We will have Telus (computer scheduling software) training on July 6th and the system will be installed and operational on July 13th. In order to use the system, we will have to change our Internet policy to allow 13-17 year-olds to use the computers without parental consent. Parents not wanting children to have access can request that their child's card be blocked.
4. A packet of material has been received from State collection Service. They would charge a flat fee of \$10 per returned item. Also, they would take 33% to 50% of any cash coming in as payment for lost items depending on circumstances.

Motion to refer this contract to Corporation Counsel was made by Kreten, 2nd by Heideman and carried unanimously.

5. The first of our special summer programs was held on June 22nd. (The program for June 15th had to be cancelled.) The Paw Paw Puppet Theatre performed to a packed house of about 125 kids – most were from the summer school program. The audience was quite young with a large number of kids from the kindergarten classes. Pajama Story Time has all but folded. About 65 kids have signed up, so far, for the summer reading program.
6. LINK, after much debate, approved standard loan periods that will go into effect Sept. 1st. Our 3 week books will go to 28 days and magazines will go from 21 days to 14 days. Music CDs will go from 7 days to 14. This information will be published and posted to alert all patrons.
7. The new microfilm machine and computer have arrived. They are not yet operational. Training and set-up may have to wait until August because of staff vacations.

Review Internet Policy:

Motion to amend the Internet Policy to correspond to the Telus software requirements was made by Townsend, 2nd by Heideman and carried unanimously.

Approval of Adams county Trustee-of-the-Year Award for SCLS:

Motion to approve Pat Welch as the Adams County Trustee-of-the-Year was made by Heideman, 2nd by Kreten and carried unanimously. Pat is on the Lester Library Board.

South Central Library System Report:

Townsend reported:

1. SCLS recommends creating an Advocacy Committee to promote libraries.
2. SCLS is having a poster contest
3. The SCLS celebration will be at the Winter Green in Wisconsin Dells again this year
4. SCLS is starting a foundation
5. TEACH is out of funds
6. SCLS is working on children's safety issues
7. The SCLS budget passed the state legislature
8. SCLS passed the auditor's review

Upcoming Items:

1. Oxford Library agreement review and recommendations
2. Collection agency discussion and recommendations

Next meeting = July 24th at 1:00 p.m. at the Adams County Library

Adjourned at 1:44 p.m.

Respectfully submitted by Barb Albrecht/Secretary

Adams County Local Emergency Planning Committee
July 12, 2006

A meeting of the Adams County Local Emergency Planning Committee (LEPC) was held Wednesday March 22, 2006 in Room A231, Adams County Courthouse. Chair Dean Morgan called the meeting to order at 9:30 AM. The meeting was properly announced.

The meeting was properly announced. **Motion** to approve the agenda by Chamberlain/McFarlin. All in favor. Approved.

Sign-in roll call of members showed present: Dean Morgan, Chair and county board representative; Robert Dixon, vice chair and county board representative; Jane Grabarski, Emergency Management; Ron Chamberlain, Highway; Linda McFarlin, Public Health; Heidi Roekle, WDKM radio; Scott Firlus, Wisconsin River Cooperative. Excused/Absent were: Roberta Sindelar, Sheriff; Renee Stevens, Times Reporter; Joe Parker, Moundview Memorial Hospital; John Frantz, Rome Fire Department; Jodi Malin, DNR; and James Gold, City of Adams Police.

Motion to approve the minutes of the March 22, 2006 meeting as printed by McFarlin/ Chamberlain. All in favor, approved.

Public Input: None.

LEPC Members and Officers, election of officers:

Motion by Chamberlain/McFarlin to nominate Dean Morgan as chair and to close the nominations and cast a unanimous ballot. All in favor, approved.

Motion by McFarlin/Roekle to nominate Robert Dixon as vice chair and to close the nominations and cast a unanimous ballot. All in favor, approved.

Motion by McFarlin/Roekle to nominate Jane Grabarski as secretary and to close the nominations and cast a unanimous ballot. All in favor, approved.

Hazmat Trainings, status:

The Adams County Fire District held a Hazmat Technician Refresher course (8 hours) in January and the New Chester Fire Department held a Hazmat Awareness course (8 hours) in February. The instructor was from the Fox Valley Technical College.

HMEP 06 Grant Status:

The 2006 Hazardous Materials Emergency Planning (HMEP) sub-grant through Wisconsin Emergency Management (WEM)) for "Reduce the Risks" brochure has been completed. The \$7350 grant paid for printing and distribution of 12,000 brochures throughout the county.

EPCRA 06 Grant Status:

The 2006 Emergency Planning and Community Right to know Act (EPCRA) grant has been approved by WEM. The grant covers \$2000 for computer related items (2 printers for the Emergency Operations Center (EOC)) and \$8000 for Hazmat related equipment and supplies for countywide Hazmat team. This needs to be completed by year-end.

LEPC Meeting

July 12, 2006

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Offsite Plans update:

An explanation of the hazardous chemicals list and the reporting and planning facilities guidelines was done. Facilities pay fees to the State of Wisconsin based on the number of chemicals reported at their location. These monies are pro-rated back to the counties to develop and update their emergency response plans. Adams has seven planning facilities and 18 reporting facilities. One current off-site plan will need to be updated prior to September 30, 2006. LEPC has oversight of the plan development and revisions.

Countywide Hazmat Team status:

The interviews for Hazmat Chief were completed Monday July 10. The position will be offered to a candidate contingent upon successful references, drug and physical testing for employment. Once this individual is in place, advertising for the approved and budgeted 12 Hazmat Team members will take place.

Long and Short Term Goals, discussion:

Short-term goals: Hiring a qualified Hazmat Team Chief; Advertising and hiring 12 qualified Hazmat Team members; Transitioning from Adams County Fire District Hazmat coverage to Countywide Hazmat

coverage; Inventory Hazmat Equipment Trailer and prepare equipment priorities; and SCBA (self-contained breathing apparatus) and appropriate PPE (personal protective equipment) for Hazmat team members. Long-term goals: Tow vehicle for existing Hazmat equipment trailer; Heated storage for Mass Casualty/Decontamination trailer (and Mobile Command Post trailer); Radio communications upgrades to meet P-25 narrow-band requirements by 2011; and Satellite telephones.

Next meeting date: Friday October 27, 2006 at 9:30 AM at Adams County Courthouse.

Motion to adjourn McFarlin/Chamberlain. All in favor, approved. Meeting adjourned at 10:10 AM.

Respectfully Submitted,

Jane Grabarski, Secretary

These minutes have not been approved by this committee.

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: July 5, 2006 at 9:00 A.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 9:00 A.M. Al Sebastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Robert Dixon, Vice-Chairman; Mike Keckeisen, Secretary; Richard Colby; Sylvia Breene; Fran Dehmlow and Glenn Licitar. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary; Gregory Rhinehart, County Surveyor and Keith Rusch, Naterra Land.

Public Hearings were held for the following: Michael Amparan/Jennifer Coon– Rezoning Request from an A-1 District to an R-1 District of the Adams County Zoning Ordinance to allow the 1.03 acre parcel to become conforming on property located at 3298 County Road B, known as Lot #1, C.S.M. #2509, in Part of the SW 1/4, SW 1/4, Section 18, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin. Robert Dixon made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action.

Sylvia Breene seconded the motion. Roll Call Vote: 7-& Yes. Motion carried. Scott Kotlowski – Rezoning Request from an A-1 Exclusive Agricultural District to an A-3 Secondary Agricultural District of the Adams County Zoning Ordinance to split the property (78 acres) into 5 acre parcels on property located at 1521 11th Avenue, in the NE 1/4, NE 1/4 and the SE 1/4, NE 1/4, Section 17, Township 18 North, Range 6 East, Town of Preston, Adams County, Wisconsin.

(Please note: Portions of the property are also under the Adams County Shoreland Protection Ordinance Zoning; the request does not include Shoreland Protection zoning changes.) Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action.

Fran Dehmlow seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Claude & Evelyn Roberts – Rezoning Request from an A-1 Exclusive Agricultural District to an R-1 Single Family Residential District of the Adams County Zoning Ordinance on property (102.6 acres) located in the NW 1/4, SE 1/4 and the SW 1/4, SE 1/4 and the SE 1/4, SE 1/4 of Section 5, Township 17 North, Range 6 East, Town of Adams, Adams County, Wisconsin. **(Please note: A small portion is located in a Recreational/Residential District of the Adams County Shoreland Protection Ordinance).**

Mike Keckeisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Richard Colby seconded the motion. Roll Call Vote: 7-Yes. Motion carried. Jesse & Kayleen Rames – Rezoning Request from an A-3 Secondary Agricultural District to an R-3 Mobile Home Residential District on property (4.13 acres) located at 3274A 9th Avenue, known as Lot #3, C.S.M. #2191, in the NW 1/4, SW 1/4, Section 14, Township 15 North, Range 6 East, Town of Springville, Adams County, Wisconsin. Robert Dixon made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

The Adams County Planning & Zoning Committee contemplates a site visit if necessary.

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Mike Keckeisen made a motion to take a 10-minute break. Glenn Licitar seconded the motion. All in favor. Motion carried.

RECESSED: 9:50 A.M.

RECONVENED: 10:00 A.M

Mike Keckeisen made a motion to deviate from the agenda and hear Item #12. Glenn Licitar seconded the motion. All in favor. Motion carried.

10:05 A.M.: David Renner, Chairman, Town of Monroe, joined meeting.

Discussion on Naterra Van Kuren Trails project status: Phil McLaughlin led the discussion stating that his intention was not to single out this particular project but to set some guidelines to accurately evaluate these types of requests. Keith Rusch stated that 55 acres and the road right-of-way were included in the zoning change. Phil McLaughlin stated that he was unsure that rezoning the road right-of-way was a wise idea. Phil McLaughlin thought it might be wiser to allow the public road in a Conservancy by a method such as a Conditional Use Permit. Mike Keckeisen stated that he was under the impression that the Department of Natural Resources, Phil McLaughlin, Naterra Land, Land and Water Conservation Department, the Town of Monroe and the people who were opposed to the request would hold a meeting and resolve the issues by the August 2006 Planning & Development Committee meeting. Phil McLaughlin stated that Chris Murphy, Land & Water Conservation Department, set up a meeting with the Department of Natural Resources and didn't initially intend that Phil McLaughlin attend the meeting. Phil McLaughlin did go to the meeting and addressed the issues stated in Section 8.52 of the Adams County Shoreland Protection Ordinance. Phil McLaughlin further stated, that as of today, he was still waiting to hear from the Department of Natural Resources so that a meeting could be held with the Town of Monroe and Naterra Land. The reason being is so that at the August 2006 Planning & Development Committee meeting this matter could be acted upon. Mike Keckeisen stated that he wanted something in writing from the Department of Natural Resources stating whether they are for or against this project. Phil McLaughlin stated the Department of Natural Resources would not likely commit one way or the other. Keith Rusch stated that he would like to keep the process going so that action could be taken at the August 2006 meeting. Regarding the handout he prepared, Phil McLaughlin stated that he was extremely concerned about Item #2, Perpetuation of the trail system and Item #4, Controlled tree removal. Mike Keckeisen stated that he did not want to see any gray areas in regard to this matter. Mike Keckeisen made a motion to postpone this matter until August 2, 2006. Public Hearings and the business portion of the Adams County Planning and Development Committee meeting will be held on August 2, 2006 at 9:00 A.M. and the Naterra Land Company matter will be held at 1:00 P.M. Fran Dehmlow seconded the motion. All in favor. Motion carried.

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10:40 A.M.: David Renner left meeting.

Gregory Rhinehart, County Surveyor, presented the Surveyor's Report for the month of June 2006 for the Committee's review. Gregory Rhinehart submitted one voucher for the Committee's signature before submitting to Finance Committee. Richard Colby made a motion to accept the Surveyor's report as presented and submit the signed voucher to the Finance Committee. Robert Dixon seconded the motion. All in favor. Motion carried.

10:45 A.M.: Gregory Rhinehart, County Surveyor left meeting.

Phil McLaughlin presented the minutes from the June 2006 meeting of the Adams County Planning & Development Committee for review. Fran Dehmlow made a motion to accept the minutes as presented. Sylvia Breene seconded the motion. All in favor. Motion carried

Phil McLaughlin presented the Financial Report for the month of June 2006 to the Committee for review, with input from Diane Kopitzke. Mike Keckeisen made a motion to accept

the Financial Report as presented. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Vouchers were presented and signed. Mike Keckeisen made a motion to submit the signed vouchers to the Finance Committee for their review. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Preliminary Plat: Timber Bay in Quincy Township: Phil McLaughlin led the discussion, with input from Keith Rusch. Phil McLaughlin read an E-Mail received from the Adams County Highway Commissioner, dated July 3, 2006 stating that the plat he received and has been revised. Therefore he has not received a copy of that revision and cannot approve it. Mike Keckeisen and Fran Dehmlow suggested postponing this matter until the August 2006 meeting.. Mike Keckeisen made a motion to take a short break. Fran Dehmlow seconded the motion.

RECESSED: 11:05 A.M.

RECONVENED: 11:15 A.M.

Continued discussion on the Preliminary Plat for Timber Bay in Quincy Township. Keith Rusch stated that they would create buffer zones and put a utility easement on each lot. Phil McLaughlin stated that if the developer does not change the preliminary plat, they do not have to come before the Planning and Development Committee with the final plat. Richard Colby made a motion to accept the preliminary plat as presented contingent upon receiving approval from the ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

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Highway Department and the Town on the revised plat. Robert Dixon seconded the motion. Roll Call Vote: 5-Yes. 2-No (Dehmlow and Keckeisen). Motion carried.

11:25 A.M.: Gregory Rhinehart, County Surveyor and Keith Rusch left meeting.

Discussion on the purchase of a vehicle for the Planning and Zoning Department: Phil McLaughlin led the discussion, with input from Diane Kopitzke. Phil McLaughlin stated that the purchase of a new vehicle was scheduled for 2007. The 1998 Ford Wind Star van has some problems and rather than spend more money for repairs was asking for authorization from the Committee to trade it in and get another used vehicle that was still covered under warranty. Richard Colby made a motion authorizing Phil McLaughlin to take action as he saw fit with regard to replacing a Planning and Zoning Department vehicle. Robert Dixon seconded the motion. All in favor. Motion carried.

Resolution to reclass the Secretarial Positions held by Diane Kopitzke and Cathy Allen in the Planning and Zoning Department: Mike Keckeisen made a motion to approve signature of the resolution and submittal to the Executive Committee and County Board for final action. He stated that this matter was discussed in detail at previous meetings. Sylvia Breene seconded the motion. All in favor. Motion carried.

Resolution to include additional certifications for the Building Inspectors in the Planning and Zoning Department. Sylvia Breene made a motion to approve signature of the resolution and submittal to the Executive Committee and County Board for final action. She stated that this matter was discussed at a previous meeting. Robert Dixon seconded the motion. All in favor. Motion carried.

Discuss revised Building Inspector job description: Phil McLaughlin led the discussion stating that the certification requirements for new Building Inspectors were changed to provide the best service for the department and public. Mike Keckeisen made a motion to approve the revised Building Inspector job description. Glenn Licitar seconded the motion. All in favor. Motion carried.

Resolution to place a 175-hour cap on Comp Time for Planning and Zoning Department Inspectors: Mike Keckeisen made a motion to approve signature of the resolution and submittal to County Board for final action. He stated that this matter was discussed with the County Administrator and approved. Richard Colby seconded the motion. All in favor. Motion carried.

Correspondence: Phil McLaughlin read a letter that was addressed to Al Sebastiani, Chairman, Planning and Development Committee from the Fawn Lake Protection District regarding the public access and the \$3.00 charge for parking at the access. Discussion on who was going to provide services at these public accesses. Mike Keckeisen stated that he would like to have this

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addressed at the July 2006 Adams County Board of Supervisors meeting. Phil McLaughlin read an E-Mail that was sent to him in regard to a conference call on July 6, 2006 at 11:00 A.M. for Wisconsin Dolls.

Mike Keckeisen stated that he would like to have a discussion on the numbering of lots in the Town of Rome on the August 2006 agenda.

Mike Keckeisen made a motion to adjourn until Wednesday, August 2, 2006 at 9:00 A.M. for the next monthly meeting of the Adams County Planning and Development Committee. If the Postponed Wisconsin River Power Company/Van

Kuren Trails rezoning request is to be heard and considered it will be held at 1:00 P.M. on August 2, 2006. Sylvia Breene seconded the motion. All in favor. Motion carried.

ADJOURNED: 11:46 A.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen, Secretary

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

PLANNING AND DEVELOPMENT COMMITTEE MEETING

July 10, 2006

Regular Meeting

Present: Al Sabastiani, Chairman; Robert Dixon, Vice Chairman; Committee Members: Dick Colby, Fran Dehmlow, Glen Licitar, Mike Keckeisen and Sylvia Breene. Others present: Chris Murphy, County Conservationist; Patrick Gatterman, LWCD; Reesa Evans, LWCD; Jodi Helgeson, Register of Deeds; Phil McLaughlin, Planning & Zoning, Don Fornasiere

Call to Order: Chair Al Sabastiani called the meeting to order at 9:04 a.m. in Adams County Courthouse Conference Room A231.

Agenda: Motion by Licitar/Keckeisen to approve carried unanimously.

Minutes: Motion by Colby/ Dixon to approve minutes from June 2006 meeting, carried unanimously.

Register of Deeds items:

Approval of conference/training requests: No requests.

Short term Goals: Helgeson presented goals of indexing documents back to 1983 to match index with images for consistency, indexing marriage licenses pre 1908 to provide easier distribution and cross index wife's name and scanning of UCC 3 documents to create a digital version of these documents similar to the recorded records.

Long term Goals: Helgeson presented goals of purchasing a document indexing system that is in-house customizable with internet capabilities and the purchase of Point of Sale software with the capability to export information for accounting purposes along with the document recording.

Budget activities: No discussion

Land Information Officer items:

Report of ongoing activities: Helgeson presented updates on the mapping system, new MSA staff, and distributed an example of the parcel maps now available on the Land Records System. Also reported that MSA was looking at the final draft for the Flight Project

Budget activities: No discussion

ROD & Land Information Bills/Financial report: distributed with Keckeisen/ Breene motion to approve, carried unanimously.

Planning & Zoning Dept. items: McLaughlin presented short and long term goals including putting maps on-line and the use of private consultants and the costs to do so. Also a request for an additional support staff position and vehicle would be proposed to maintain the level of service expected from the department.

Land & Water Conservation Dept. items:

Open and award bids for Fawn Lake Subsurface Drain bid: Bids were opened with Hintz Excavating submitting a bid of \$10,850 but bid was not notarized as requested, and T & L Excavating submitting a notarized bid of \$12,394.80. Motion by Keckeisen/Licitar to table awarding of bid until County Legal Council is consulted. Corporate Council arrived and consulted on Notary issue stating that Hintz bid is void due to no Notary Seal. Motion by Keckeisen/Dehmlow to award bid to T & L with Hintz bid void due to not being notarized.

Staff reports of June activities and July goals: Sabastiani requested that future reports include the completion of the previous months goals and an explanation of any uncompleted goals. Reports were reviewed and discussion on Murphy's report included the Big Spring Restoration Project, proposal for bringing Shoreline Ordinance violations to the committee, discussion on the protocol for building of roads, and a letter to a Peppermill Lake resident stating that he is to bring his concerns to the Lake Advisory Group or to join the group. A discussion on lake monitoring activities was held in regards to Evans report. Gatterman's report resulted in a discussion on the completed Easton Catwalk, update on the Huber barnyard project noting that it is the first in Wisconsin of this type of system. Motion by Dixon/Colby to approve reports, carried unanimously.

Open and award bids for Fish Stocking Grant: Bid was opened for the DNR grant given for the enhancement of public hunting and fishing, to stock 1730 yellow perch in 10 Adams County Lakes. One bid was submitted from Keystone Hatcheries for the amount of \$3622.50. Motion by Keckeisen/Dixon to award bid to Keystone, approved unanimously.

Discuss staff wages, future staffing plan, short and long term goals and needs: Murphy discussed the Land and Water Resource Management Plan, submitting a draft plan for future staffing changes.

Review ATCP51 Livestock Facility Siting: Committee determined to review with Planning & Zoning. Motion by Keckeisen/Dixon for a 5-minute recess, carried unanimously.

Sabastiani called meeting back to order at 11:00.

Grant search for watercraft: Davis gave a report on responses from a website search for a grant to purchase watercraft for LWCD use.

Financial report of 2005-2006 Tree & Shrub Sale and review of past sale financial report: **Davis gave a financial report on the past three years Tree and Shrub Sale.**

Trainings and conference requests from staff and committee members: Murphy request for attending training on dealing with difficult people. Motion by Colby/Keckeisen to approve, carried unanimously.

Report of Committee members: Colby gave Central Wisconsin Windshed Partnership meeting reporting the criteria and process for installation of natural windbreaks, and Farm Service Agency meeting report with an update on the proposed reorganization and move to Westfield.

Communications: Murphy distributed a bulletin confirming the presence of Emerald Ash Borers in Northern Illinois.

Bills/Financial Report: Colby/Keckeisen motion to approve financial report and bills carried unanimously.

Items for August LWCC meeting: No items requested.

Set next meeting date: Next meeting scheduled for August 7, 2006 at 9:00 a.m.

Adjournment: Motion to adjourn at 11:30 AM by Keckeisen/Colby, carried unanimously.

Respectively submitted,

Al Sabastiani, Chair

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: July 17, 2006 at 4:00 P.M.

ROOM A260 – COURTHOUSE

FRIENDSHIP, WISCONSIN

At 4:00 P.M. Al Sabastiani, Chairman, called the Adams County Planning and Development Committee meeting to order with the following members present: Robert Dixon, Vice-Chairman; Mike Keckeisen, Secretary; Richard Colby; Sylvia Breene and Fran Dehmlow. Glenn Licitar was excused. Others present were: Phil McLaughlin, Zoning Administrator; Diane Kopitzke, Recording Secretary; David Renner, Chairman, Town of Monroe; Chris Murphy and Patrick Gatterman, Land & Water Conservation Department; Patty Tiffany and Beth Jones.

Discussion on Van Kuran Trails project: Phil McLaughlin led the discussion stating that he has been working with Chris Murphy, Land & Water Conservation Department to come up with some guidelines for zoning property out of the Conservancy District. Phil McLaughlin further stated that there should be some kind of requirement for a soil test to be done on the property to disclose whether a septic system could be installed on the site. Phil McLaughlin stated that a rezoning had been approved recently for a building site and later disclosed that the soils would not support a septic system. Chris Murphy stated that in a meeting with Scott Watson, Central Wisconsin Basin Supervisor, Department of Natural Resources, Phil McLaughlin and himself, a discussion was held in regard to developing a protocol to assess potential natural resource impacts related to zoning decisions. Chris Murphy further stated that the protocol is to provide a tool for a petitioner rezoning from a conservancy district to another district of the Adams County Shoreland Protection Ordinance. The review process would then be put in the hands of specialists such as the Department of Natural Resources, Land & Water Conservation Department or the Planning and Zoning Department. Per the draft proposed protocol, if an area of special recreational, scenic or scientific interests, including scarce wetland types is identified, the landowner shall develop a report that includes: An inventory of the special interest area; a prevention plan to prohibit direct and indirect disturbances to the special interest area; a mitigation plan if direct and indirect disturbances occur or improvements are desired, and a long-term agreement to maintain all special interest areas in the inventory in perpetuity. The main function is to place this burden on the developer and/or landowner. The property owner will have to prove to the County that their development will not have a significant adverse impact on the area. In conclusion, Chris Murphy stated a significant adverse impact on storm and floodwater storage capacity shall be avoided by implementing a storm water management plan meeting the NR216.47 requirements. Next a sample of a Storm Water Management Practice Maintenance Agreement was presented. Chris Murphy stated that he thinks the landowner should be required to pay for the Storm Water Management Practice Maintenance Agreement. Phil McLaughlin inquired on how Adams County was going to get a binding signature for that document. Chris Murphy stated that he felt that was a problem that Phil McLaughlin and Kevin Kneiss, Corporation Counsel, would have to figure out. Chris Murphy stated that he would like to see this protocol used in all conservancy rezoning and that this information should be forwarded to all Town Boards. David Renner stated that the intent was good but questioned who

ADAMS COUNTY PLANNING & DEVELOPMENT

MEETING: July 17, 2006

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was going to enforce it. Mike Keckeisen asked if some type of forfeiture was going to be figured out. Phil McLaughlin stated that those issues should be part of The protocol. Phil McLaughlin further stated that he believes that this discussion is on the right track and is looking for input from the Committee and audience. Patty Tiffany stated she realizes it is the intent of the committee to move forward with this but wanted to know what other counties do. Phil McLaughlin stated that some of the counties have some means of enforcement. Chris Murphy stated that once the protocol is setup it will place the burden on the landowner. The trails seem to be the main issue of the Van Kuren Trails project. Beth Jones questioned the adverse impact and when is an environmental impact analysis required. Phil McLaughlin addressed that matter stating that the Van Kuren Trail project is not of the magnitude to do an environmental impact statement. Chris Murphy stated that he wanted to see the Van Kuren Trail Project on the September Planning and Development meeting so that the committee could vote on this matter.

Mike Keckeisen made a motion to take a short break. Sylvia Breene seconded the motion. All in favor. Motion carried.

RECESSED: 5:05 P.M.

RECONVENED: 5:13 P.M.

Discussion and possible action regarding Fawn Dam sub-surface drain bids: Patrick Gaterman led the discussion stating that 2 bids were received on the above-stated matter. Kevin Kneiss, Corporation Counsel told Patrick that the

bids needed a notary seal. One of the bids had a seal and the other one did not. Patrick Gaterman further stated that he wanted to do everything correctly and his goal was to be fair. Mike Keckeisen made a motion to accept the bids as they stand. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Mike Keckeisen made a motion to recess until 5:45 P.M.. Fran Dehmlow seconded the motion. All in favor. Motion carried.

RECESSED: 5:30 P.M

5:45 P.M. Kevin Kneiss, Corporation Counsel, joined meeting..

RECONVENED: 5:45 P.M.

Mike Keckeisen made a motion to convene in closed session per 19.85(1)© of the Wisconsin Statutes to interview candidates for the Building Inspector position in the Planning and Zoning Department. Sylvia Breene seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Licitar).

ADAMS COUNTY PLANNING & DEVELOPMENT COMMITTEE

MEETING: JULY 17, 2006

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Motion carried.

5:45 P.M.: Randy Voss was interviewed.

6:25 P.M.: Joe Jackson was interviewed.

At 7:03 P.M. Robert Dixon made a motion to reconvene into open session per 19.85(2) of the Wisconsin Statutes to consider and vote on the candidates. Fran Dehmlow seconded the motion. All in favor. Motion carried.

Discussion. Richard Colby made a motion to offer Joe Jackson the Building Inspector position in the Planning and Zoning Department. Robert Dixon seconded the motion. Roll Call Vote: 6-Yes. 1-Excused (Licitar). Motion carried.

Robert Dixon made a motion to adjourn until Wednesday, August 2, 2006 at 9:00 A.M. for the next monthly meeting of the Adams County Planning and Development Committee Mike Keckeisen seconded the motion. All in favor. Motion carried.

ADJOURNED: 7:10 P.M.

Alfred Sebastiani, Chairman

Robert Dixon, Vice-Chairman

Mike Keckeisen, Secretary

Fran Dehmlow

Sylvia Breene

Richard Colby

Glenn Licitar

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Name of Meeting: BRAT Public Health Commission Meeting

Facilitator: Bev Muhlenbeck

Date of Meeting: July 26th, 2006

Recorder: Jessica Nall

Guests: None

Present: Sue McCartney, Bev Muhlenbeck, Linda McFarlin, Barb Theis, Susan Lorenz, Melissa Delmore, and Jessica Nall

Absent: NONE

Meeting called to order by Theis verification of Open Meeting Law noted.

Approval of the Agenda. Motion to approve by McFarlin seconded by Lorenz. Motion carried

Approval of June 27th, 2006 meeting minutes. Motion by Theis seconded by McCartney. Motion Carried.

Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
EPI Report	<ul style="list-style-type: none">Discussions included Consortium re-design, Mumps follow-up, Pluymers meeting reportStatewide EPI Teleconference: updates given by WEDS design team and what the Consortium EPI role would beModule 6 finished-looking to merge data (12 Modules total)			
Budget	<ul style="list-style-type: none">Motion to approve by Lorenz seconded by McCartney			
Discussion of Plans for 06-07	<ul style="list-style-type: none">Consortium budget amounts forwarded by StrubelObjectives Draft for 2007 have been received-Health Officers have until Aug 18th, 2006 to give inputShould the Consortium be dissolved the Consortium objective would not applyTeleconference to take place July 28th, 2006 with all 5 Health Officers to decide whether or not to dissolve the Consortium			

Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
Old Business	<ul style="list-style-type: none">Adams will possibly be converting to all laptop computers using their Bio funding			
Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
Coordinator's Report	<ul style="list-style-type: none">CDC conducted a site visit-Rated Wisconsin at Amber			

	<ul style="list-style-type: none"> level (mid-level) Mobile SNS Course August 10-11 in Stevens Point NIMS Compliance was tabled until next Program Coordinators meeting. No specifics given on 2nd phase of Pandemic funds AAR site-Forward to Bass 3year Training Plan is outdate and most likely will be eliminated in 2007 HRSA Disaster Credentialing-doctors only Pandemic Planning for Business-Lorenz to forward Power Point presentation from Columbia County 	<p>Delmore will forward NIMS link.</p> <p>Forward AAR site</p> <p>Forward PowerPoint Presentation to all Health officers</p>	<p>Delmore</p> <p>Delmore/Nall</p>	
Fiscal Agent Report	<ul style="list-style-type: none"> None-Teleconference July 27th, 2006 			
HRSA Report	<ul style="list-style-type: none"> Meeting August 4th, 2006 Hazardous Vulnerability Assessment ICP Group-visiting some medical clinics-how will we know which ones have been visited and how to address the ones who have not? 			
IPS Report	<ul style="list-style-type: none"> Meeting took place July 17th-IPS Subcommittee responsible for implementing changes to the State IPS Manual The refined document has yet to be sent out Topics of change included: how to rotate stock, number to call at distribution sites, antivirals, radiation antidotes, dosage of antibiotics, and baggies for repackaging 			
County Sharing	<ul style="list-style-type: none"> Columbia County is preparing for their IPS Tabletop in September. Also working on updating their plan from what they learned at the Pandemic Tabletop Delmore instructed Marquette County staff on how to use GETS cards. 			

	<ul style="list-style-type: none"> Adams County reported they had their functional exercise. Had a great turn out. Juneau County is meeting with businesses regarding Pandemic preparedness. Sauk County reported that their Medical Director, Emergency Management and Public Health staff are meeting with hospital to provide training on the County Mass clinic plan. 			
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Topic	Major Points Discussed	Resolutions and Actions Required	Assigned to	Due Date
Training Update	<ul style="list-style-type: none"> Delmore want feedback from the PIO training given last week. Group advised they enjoyed the training, great speaker. EOC training set for September 21st is on track. More information will come out soon. 			
New Business	NONE			
Next meeting	August 23 rd , 2006 at 8:30 A.M.			
Next Training	EOC Training September 21 st , 2006			

Motion by McFarlin to adjourn seconded by Lorenz. Motion carried.

PUBLIC SAFETY & JUDICIARY

DATE: July 12, 2006 TIME: 9:00 a.m. PLACE: Room A260
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: John West, Cynthia Loken, Jerry Kotlowski, Florence Johnson, Harry Davis

OTHERS PRESENT: Sheriff Sindelar, Chief July, Administrator Keuler, Dennis McFarlin, Deb Barnes, Dee Helmrick, Jane Grabarski, Becky Kirslenlohr, Shirli Suchomel, George Coulter,

1. Call to Order – Chair West called the meeting to order at 9:00 a.m.
2. Was the meeting properly announced? – Yes.
3. Roll call: Johnson, Davis, West, Loken, Kotlowski all present.
4. Approve the Agenda – **MOTION** by Kotlowski/Johnson to approve the agenda for the 07/12/06 meeting.
MC/Unan.
5. Approve minutes of June 13, 2006, meeting – **MOTION** to approve the minutes was made by Davis/Loken.
MC/Unan.

Coroner's Report – Coulter reported 17 calls last month and he turned in his vouchers.

Family Circuit Court Commissioner – Dennis McFarlin described his duties and explained his interactions with other departments. Committee signed Coroner’s vouchers and he left the meeting at 9:10 a.m. Committee wishes to review short and long-term goals and budgets. McFarlin invited Committee to his court to observe; he will distribute his court schedule in their mailboxes at County Clerk’s office. **MOTION** to approve the Coroner’s vouchers: Johnson/Kotlowski. MC/Unan.

Child Support – Deb Barnes stated the Family Court Commissioner is prompt with her cases and is producing good results. She gave her performance measures report for June and explained the arrears system for payment. Barnes will be absent from the office August 9, 2006, but will submit a packet with her proposed budget to Committee prior to the meeting. Barnes submitted her vouchers to Committee. She obtained the printers that Committee approved and will now submit application for the grant money. Short and long term needs include space needs and staffing to a level where they can keep pace with the workload, as health insurance enforcement will soon be their duty. Committee signed her vouchers. **MOTION** by Johnson/Kotlowski to approve the Child Support report and vouchers. MC/Unan.

Clerk of Circuit Court – Dee Helmrick gave her vouchers and the District Attorney’s vouchers to Committee. She explained a system of payment to jurors, asking for Committee approval to improve the system and pay by Friday check with pre-approval by Committee. **MOTION** by Loken/Johnson to approve the Clerk of Court submitting one voucher for payment to jurors as needed and submit copies to Committee for review. MC/Unan. Helmrick asked approval to attend a conference in Madison on CCAP training in bookkeeping and collections that she and a deputy wish to attend. **MOTION** by Johnson/Kotlowski to approve this conference. MC/Unan. Helmrick reported that her co-op student is no longer employed and she will replace this person later. She has replaced her missing employee with an LTE who is working out well. She reported that training will be available in September to become a trainer of bailiffs. She would like to attend this along with another staff member. **MOTION** by Davis/Loken to approve Clerk of Court’s vouchers. MC/Unan. Helmrick hasn’t yet started her budget.

Register in Probate – Not present. **MOTION** to approve Register in Probate’s vouchers was made by Loken/Kotlowski. MC/Unan.

District Attorney – Not present.

Sheriff’s Department – Chief July had the Patrol Lieutenant and Jail Captain’s job descriptions for Committee signatures per request of Personnel.

1. Communications: none.
2. Animal Shelter Report/Animal Control Officer Report: both these reports were in the Committee packet.
3. Short and long range plans for the Sheriff’s Department – Chief July gave Committee his list of short and long range plans, and explained that a three-month management course at Quantico is coming up that he believes will be beneficial to the department.
4. Chief Deputy report – Jail report
 - a. Grant updates – Audio-video grant funds check for \$6,150.00 was received, representing over 75% of the cost to install AV equipment in the interview room. Installation is now in progress and free training will be held next week for investigators and others. The department will obtain the OJA vest reimbursement money; application is valid through January of 2007.
 - b. Chief alerted Committee of overtime coming from the homicide investigation; the State is coming in on this case. He reported one resignation in dispatch and one new hire of an experienced dispatcher. The eligibility list for dispatch is low, and the jail officer list is depleted. A new jail officer will start this month and that will make a full jail staff. Agenda item for August 9, 2006: Advertise for Jail and Dispatch Eligibility Lists. Testing for Captain’s position was last Saturday and testing for Lieutenant is coming this Saturday. When results are in, the oral interviews will take place and then the background checks. September will be the soonest these positions will be filled.
 - c. Jail shower repairs must be made and the project will be costly. The funds will come from Jail Assessment funds and might be included in the expansion project. Inmate count will affect the date of repair and the Judge will be requested to defer sentencing to reduce population for November/December. Chief July was requested to obtain **proposals** for this work. Agenda item for

August 9: Review proposals for jail shower repair. Chief will invite interested companies to view the problem, and get their proposals to Committee. Maintenance supervisor Tracy Hamman will be informed of this project and his input will be requested. The jail Safekeeper report will be delivered to Committee's baskets in the County Clerk's office later today.

- d. A Space Needs Resolution was in Committee's packets. **MOTION** by Kotlowski/Davis to approve the Space Needs Resolution. Discussion followed concerning other County agencies' needs being incorporated, and coordinating these with Chief July to be included in the project. MC/Unan. To be presented to County Board.
- e. Spillman will deliver hardware next week. Training is planned for mid-January in Room A231.
5. Committee Reports-
 - a. Accident reports are attached to the body shop bills.
 - b. Six squads are in storage for sale to a vendor who is coming soon to purchase them. The money goes into the general fund and will not return to the Sheriff's budget. Leasing squads was discussed.
 - c. Purchase Orders/Vouchers were signed. Financial reports were included in the Committee packets with Payroll/Overtime reports. Contracts are up this year. Language for clothing allowance was discussed; to avoid tax problems a receipt reimbursement system will be considered. **MOTION** to approve vouchers was made by Kotlowski/Johnson. MC/Unan.
6. Set next meeting date/agenda items – Wednesday, August 9, 2006, 9:00 a.m., Conference Room A260.

Emergency Management –

1. Communications - Jane Grabarski brought a Homeland Security article that mentioned Adams County. She had a letter of renewal for a contract to clean up hazardous materials and she recommended terminating the contract for liability prevention. Adams County Chair is to sign the non-renewal. Communications Service reported that the building where the paging equipment is kept is in extreme disrepair. The building is the DNR's and they let us use it, but do not let us maintain it. This issue was referred to Administrator Keuler.
2. Trailer Use Protocol, Mobile Command Post & Mass Casualty policy was prepared for Committee and edited by Corp Counsel Kneiss. Grabarski will do inventory before and after each use. County insurance covers use by County entities; if non-County entities use it they must provide proof of insurance. **MOTION** by Kotlowski/Davis to approve the above policy as printed. MC/Unan.
3. A conference will be held in Wood County August 26 by the DNR covering a mock fire drill. Incident Command Level 4 training is also upcoming, both at no cost.
4. Grant status: Homeland Security grant is closed; \$17,843.75 was received and the audit will be completed. Incident Command Training 1st Responders funding for two classes is in, one for \$646.65 and the other for \$1,687.90.
5. Hazmat Team Status: a candidate for Chief was interviewed and pending background and physical could be offered the position. The team will be assembled once the Chief is in place, then the grant application will be sent.
6. Municipal Emergency Response Plan process: Each municipality must have an emergency plan. The only ones Grabarski has so far are two townships, City of Adams, and City of Wisconsin Dells. She has sent communication to the rest of the Townships to alert them to this need.
7. Short and Long Range Planning needs: Tower upgrades; maintenance of trailers; putting equipment into the budgets as grant monies are drying up; County Identification badge project (Emergency Management has the machine already); Communications capability testing for off-site communications apart from the Sheriff's Department.
8. **MOTION** to approve vouchers and forward for payment was made by Loken/Johnson. MC/Unan.

MOTION to adjourn until Wednesday, August 9, 2006, 9:00 a.m., was made by Kotlowski/Davis. MC/Unan.

Submitted by Deputy Sheriff Shirli Suchomel, Adams County Sheriff's Department, Acting Secretary

Cc: Loken Kotlowski McFarlin J.Grabarski Sindelar Keuler Thibodeau Warner
Davis Johnson West Coulter July Kneiss Helmrick Barnes

ADAMS COUNTY PUBLIC WORKS COMMITTEE

**THURSDAY, JULY 13, 2006, AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
David Renner, Secretary
Robert Dixon
Florence Johnson

OTHERS PRESENT: Ronald Chamberlain ~ Highway Commissioner
Myrna Diemert ~ Solid Waste Director
Mike Scott ~ Airport Manager
Ken Yokus, Bill Poytinger, Mark Lubecke, George Benish,
Rodney Sernek, Joseph Sernek, Charles Church, David Lewandowski, Thomas
McNally, Sherry Kotlowski, Gerald Wittbrodt, Katie Wittbrodt, Al Sebastiani,
Barbara Morgan, Larry VanBeek, Myron Byers, Jim Beard, Bob Krause, Randy
Theisen and Tom Boguszewski.

CALL MEETING TO ORDER: The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, July 13, 2006.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, RENNER, DIXON AND JOHNSON. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Dixon to approve the Agenda as presented, second by Renner.*
VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

APPROVAL OF MINUTES OF LAST MEETING (JUNE 5, 2006): *Motion by Morgan to approve the Minutes as printed of the Adams County Public Works Committee Meeting for June 5, 2006, second by Johnson.*
VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public Participation was requested for the following Agenda items:

- ATV Route ~ CTH "D" Between Penhurst Way & 9th Avenue
- Maintenance Agreement with Towns
- Operations Study

AIRPORT:

CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION PROPOSAL FOR LAND USE ZONING AROUND AIRPORT: Airport Manager – Mike Scott explained to the Public Works Committee why the Central Wisconsin Regional Planning Commission has a separate proposal for Land Use Zoning around the Airport, which is developing an Airport

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING
JULY 13, 2006 ~ AT 9:00 A.M.**

Land Use Ordinance and that it was not included in the initial proposal that was submitted to the County. NO ACTION TAKEN. THIS ITEM WILL BE PLACED ON THE AUGUST 2006 PUBLIC WORKS COMMITTEE AGENDA.

HIGHWAY

ATV ROUTE ~ CTH “D” BETWEEN PENHURST WAY & 9TH AVENUE: A Petition was presented to the Public Works Committee to reconsider the denial of the ATV Route on CTH “D” between Penhurst Way & 9th Avenue. A video was viewed showing the proposed ATV Route. Public Participation allowed people to voice their opinions in favor of and against the ATV Route. ***Motion by Dixon to deny the reconsideration of the ATV Route on CTH “D” between Penhurst Way & 9th Avenue, due to CTH “D” property owner objections and safety concerns, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

MAINTENANCE AGREEMENT WITH TOWNS: Public Participation allowed the Township Chairpersons and Supervisors to voice their opinion against the Maintenance Agreement with Towns. The only townships that this Maintenance Agreement effects are the townships that have the Highway Department perform their Snow Removal. ***Motion by Johnson to develop actual costs and bill those costs to the towns and towns would consider other town work done by county on basis of costs, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*** THIS ITEM WILL BE PRESENTED BACK TO COUNTY BOARD UNDER UPDATE ON OPERATIONS STUDY / RECOMMENDATION #12

OPERATIONS STUDY: Public Participation was not necessary, as the Public Works Committee was not discussing RECOMMENDATION #16 on the Operations Study. The Highway Commissioner updated the Public Works Committee on the current status of the County Board Adopted Recommendations on the Operations Study.

WAYSIDES: ***Motion by Morgan to support and forward to County Board to be acted on at the July 2006 County Board Meeting, the Resolution to assume ownership and maintenance operations of the six WisDOT Wayside facilities that are located in Adams County, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REPORT ON HIGHWAY DEPARTMENT OPERATIONS: THE COMMISSIONER DISCUSSED THE FOLLOWING HIGHWAY DEPARTMENT OPERATIONS WITH THE PUBLIC WORKS COMMITTEE:

- ✓ CTH O – This project has been turned over the DL Gasser Construction for base and paving. The base is on, finish grading and paving to start the week of July 24, 2006.
- ✓ CTH W – Paved and being shouldered this week.
- ✓ CTH D (8th Ave. to STH 73) – Paved, shouldered, centerlined and awaiting edge line.
- ✓ CTH A (CTH G to CTH EE) – Base work is done; curb and gutter in, dirt work done, landscaping and paving in progress.
- ✓ CTH A (CTH G to CTH B) – We are currently grubbing and doing dirt work.
- ✓ Seal coating in Adams County – CTH B is complete, we are waiting to see how budget shakes out later in August for more.
- ✓ Overlay CTH G – waiting on wage rate documents for bidding.
- ✓ 295 loader did not sell we will be sending it to auction.
- ✓ Bridge inspections are done.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING

JULY 13, 2006 ~ AT 9:00 A.M.

- ✓ Implementation of the Operations study recommendations is underway, as a reminder this will be a long process.

Motion by Renner to approve the Highway Department Operations Report as presented, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

CTH “A” PROJECT FROM CTH “G” TO CTH “EE”: NO DISCUSSION / NO ACTION TAKEN.

ORDINANCE TO REDUCE SPEED LIMIT ON CTH “A” FROM CTH “G” TO CTH “EE”: ***Motion by Morgan to approve an Ordinance that would establish a 35 MPH Speed Limit on CTH “A” by the Goose Lake Subdivision Area for all vehicles from a point 0.227 of a mile (1,200 feet) north of Fern Avenue, southerly for a***

distance of 1.10 miles (5,810 feet) to it's intersection with County Road "EE", second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & APPROVE ROAD PLAN: *Motion by Dixon to approve the Highway Department Road Plan as presented, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (ROAD PLAN ATTACHED TO MINUTES)*

REVIEW & APPROVE ASSET REPLACEMENT SCHEDULE: *Motion by Renner to approve the Highway Department Asset Replacement Schedule as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. (ASSET REPLACEMENT SCHEDULE ATTACHED TO MINUTES)*

DISCUSS FUTURE DEPARTMENT PLANNING ISSUES: The Public Works Committee and Highway Commissioner discussed increasing costs and existing needs.

APPROVAL OF ANY TRAININGS OR CONFERENCES: *Motion by Morgan, second by Johnson to approve the following training requests:*

- 1) Wisconsin County Highway Superintendent's and Foremen's Association Conference/Patrick Kotlowski, Dennis Premo & Kenneth Winegarden /September 20-22, 2006 ~ Wisconsin Rapids, WI / FEE: Registration \$115.00 ~ Meals (TBD)*
- 2) CHEMS Annual User Group Training / Sherry Kotlowski, Karen Bays, Kenneth Winegarden & Mark Crump / October 12-13, 2006 ~ Stevens Point, WI / FEE: Registration \$256.00 ~ Mileage (TBD) ~ Meals (TBD)*

VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORT: *Motion by Johnson to approve the June 2006 Financial Report as audited, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PAYROLL & VOUCHERS: *The Highway Department payroll and vouchers were presented to the Committee for signatures. Motion by Johnson to approve all payrolls and vouchers as audited, second by Dixon. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

SOLID WASTE

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no communications or correspondence to present to the Committee by the Solid Waste Director.

ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING JULY 13, 2006 ~ AT 9:00 A.M.

FINANCIAL REPORT/BUDGET REVIEW/FRIDAY CHECK APPROVALS: Ms. Diemert next presented and reviewed the June 2006 Financial Report and Friday checks for approval. *Motion by Morgan, second by Johnson, to approve the June 2006 Financial Report and Friday checks as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report for June/ 2006 (see attached copy) and discussion was held. *Motion by Dixon, second by Renner, to approve the Site Report as corrected. All in favor. Motion carried.*

UPDATE CREATION OF POSITION: Ms. Diemert reported that the position which will be submitted during the budget process.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert stated that she had no new training or conference approvals to present to the Committee.

APPROVAL OF REI GRANT PARTNER AGREEMENT(S): Ms. Diemert stated that she had no new REI Grant Agreements to bring before the Committee.

ANNUAL REPORT ON VACATION STATUS & APPROVAL OF CARRYOVER REQUESTS: Ms. Diemert presented the annual vacation status report showing that all employees met the requirements of the vacation policy. One employee requested a carryover of 5 days and has scheduled this time within the next month. Motion by Renner, second by Morgan, to approve the vacation carryover request. All in favor. Motion carried.

VOUCHERS: The vouchers were presented to the Committee and signed. Motion by Johnson, second by Babcock, to approve the vouchers and send on to the Administrative & Finance Committee. All in favor. Motion carried.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: Ms Diemert stated she will place discussion on increasing tip fees, haul fees, and other services to cover the cost of increased labor, fuel, and other costs for budget purposes.

NEXT MEETING AND ADJOURN: Motion by Dixon, second by Renner, to adjourn until the meeting scheduled for Thursday, August 10, 2006, at 9:00 A.M. at the Highway Department. All in favor. Motion carried.

Meeting adjourned at 3:29 P.M.

Respectfully submitted,

David Renner, Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT
July 13, 2006
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: 2,748,640 lbs of garbage were brought in which is the third highest amount ever brought into the landfill for June.

There were 36 new over-the-scale customers during the month and is typical for this time of year. (Minimum of \$2,160 annual revenues if these new customers use the facility one time per month with minimum weight). Since April 1, 1998 we have had 3,443 new customers over the scale.

MEETINGS/SEMINARS/TRAININGS/CONFERENCES: Attended Health Insurance Committee meetings on June 6th and June 28th.

Attended Union Negotiations on Monday, June 6th at 4:00 PM.

Attended WCSWMA Executive Board Meeting on Friday, June 16, 2006.

Gave a presentation on using glass as road base to New Chester Township on Monday June 19th at 7:00 PM.

Attended County Board on Tuesday, June 20, 2006.

Attend Department Head meeting on June 22, 2006.

Attended a statewide meeting UWEX meeting in Portage on alternative uses for glass.

Attended other various meetings through the month.

Will attend County Board on July 18, 2006

Will attend the Federal Property Advisory Committee in Waunakee on Wednesday, July 19, 2006.

Will attend the LaCrosse County/WCSWMA Summer Conference on July 20 & 21, 2006.

Will attend Department Head meeting on July 27, 2006.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance and repairs were performed during the month

INSPECTIONS: No inspections were performed during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

SITE REPORT
July 13, 2006
SOLID WASTE DEPARTMENT

A safety/staff meeting was held on June 28, 2006. Agenda items included Fuel Exhaust, Blood Spill Kits, Treating Cuts & Scrapes.

Notified Sheriff's Department and Emergency Govt. that we had 30' travel trailers available for free through the Federal Property Program.

Received report on gas probe monitoring at landfill from MSA Professional Services. No methane gas was reported escaping from the landfill.

Completed and paid the required Recycling Fee & License Fee Surcharge Report.

Continued on developing a Compliance Assurance Plan (CAP) for an Effective Recycling Program under s NR544.04 (9g), Wis. Adm. Code. Hauler notification plan was developed and completed by the 7/1 due date.

No other significant loss control/safety issues were seen this month.

***See Site Improvements section for more Loss Control/Safety Issues**

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections.

Arranged for spraying and algaecide application in the wellhouse pond. Searching for barley bales to put into the pond. Barley is used to inhibit algae growth and works very well.

ADMINISTRATIVE PROJECTS: During the month of June/July the Director performed the following duties: Arranged shipments of tires, baled recyclables, tin, fluorescent light bulbs, corrugated, appliances, and scrap metals as needed.

Continued to coordinate new curbside and residential route customer orders. We had 20 new customers since the last report that adds \$5,304 in annual revenues to the department. Many other inquiries and order changes have been

received. Ordered containers, dumpsters, signs & labels for business/residential customers as new customers sign up for the program.

Arranged for WI Deferred Comp representative to be at landfill to assist employees.

Set up Hazardous Waste Clean-Sweep operations on Friday, June 9th and coordinated event on June 10th with assistance from Loss Control officer and other staff. Many thanks to all the volunteers for their help. Survey and volume information still being calculated. The bill for processing the hazardous wastes were slightly more than expected, although many more customers and much more hazardous wastes were brought in. Compared to two years ago we saved almost \$7,000 using LaCrosse County. LaCrosse County thought our event was one of the best organized and flowed extremely well despite the large numbers of customers.

Arranged a demonstration of a screener for compost and glass on June 29, 2006.

SITE REPORT
July 13, 2006
SOLID WASTE DEPARTMENT

Received notice that the FCI contract will be out for quotes in mid July with a return date of mid August.

Complied with hauler notification requirements by the deadline of July 1, 2006. Working on the Compliance Assurance Plan that is due by August 1, 2006.

Worked with Parks Department to replace their dumpsters. After considering all options the Parks Department will paint the dumpsters themselves since they have not been charged for using them for several years.

Arranged for Winnebago County to chip our brush pile.

Met with marketing vendors, placed ads regarding various advertisements around the county. The billboard sign at the gate will be updated to reflect the change in the Tuesday evening hours.

Submitted monthly recycling report to the City of Adams as required.

Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: No new construction was performed.

Call to Order: **Meeting was called to order at 10:00 a.m., by Vice Chairman Neuenfeldt.**

The meeting was properly announced.

Roll Call: **Committee Members: Bob Neuenfeldt – Vice Chairman, Glenn Licitar – Secretary, Fran Dehmlow, and Bev Ward, Dave Repinski – excused. Others Present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Rita Kolstad – Parks Administrative Clerk/Bookkeeper, Jason Jackson – General Engineering, and Mert Kleven – ATV Club Rep.**

The agenda was approved as printed.

Minutes: **Motion by Dehmlow/Licitar to approve the previous committee meeting minutes. Motion carried.**

Agenda Items:

- 1. Mert Kleven introduced himself to the Committee as a Representative from the ATV Club. Director reported meeting with the ATV Club July 10, 2006, and reviewed trail status. The next ATV Club meeting is scheduled for July 15, 2006, and Mert will notify Director who the ATV Club Rep is to the Parks Department/Committee.**
- 2. No special user requests.**
- 3. Shermalot Ski Team Reps were not present to further discuss their previous request.**
- 4. Dehmlow asked who would be responsible if Shermalot Ski Team were to have an accident while performing a show or practice. Director replied that open water is under DNR jurisdiction. Dehmlow asked about the day user fee/season pass fee. Discussion followed.**
- 5. Director reported Administrative Coordinator will be presenting a Resolution to County Board to form a Committee who would be devising a county policy/manual on possible equipment maintenance and safety. This item will be included on the August Resource and Recreation Committee's agenda.**
- 6. Jason Jackson updated Committee on the Castle Rock Park office/visitor center and Petenwell Park Phase II campground expansion projects.**
Motion by Ward/Licitar to approve approximately \$10,200.00 to be taken out of the Castle Rock Capital Improvement account for additional paved parking stalls and parking lot and pavement overlay for the entrance to Castle Rock Park. Motion carried.
Darren Tolley showed the Committee the proposed new playground equipment purchases for Castle Rock and Petenwell Parks per previous Committee approval. The old equipment will be phased out as the new equipment replaces the current wood structures.
Mr. Kleven left the meeting at this time.
- 7. Motion by Ward/Dehmlow to approve the bills as presented and forward to Finance Committee. Motion carried.**
- 8. The next Committee meeting is scheduled for August 8, 2006, 10:00 a.m, Courthouse Conference Room A231.**
- 9. Motion by Ward/Licitar to adjourn at 12:10 p.m. Motion carried.**

Submitted by,

Glenn Licitar
Secretary

These minutes have not been approved by the committee.

Resources and Recreation Committee Meeting
July 13, 2006
9:00 a.m.
Adams County Courthouse Conference Room A030

Call to Order: Meeting was called to order at 9:03 a.m., by Chairman Repinski.

The meeting was properly announced.

Roll Call: Committee Members: Dave Repinski – Chairman, Bob Neuenfeldt, Bev Ward, and Glenn Licitar, Fran Dehmlow - excused. Others present: Fred Nickel - Director Parks/Recreation and Rita Kolstad – Parks Admin. Clerk/Bookkeeper.

Approve Agenda: Motion by Ward/Licitar to approve the agenda as printed. Motion carried.

Public Participation: No public in attendance.

Agenda Items:

1. Motion by Ward/Neuenfeldt to approve the bills as presented and forward to Finance Committee.
2. Committee recessed at 9:10 a.m. to tour/inspect the county owned and/or maintained county recreational areas in Northern Adams County.
3. Committee determined the seal coating for the Petenwell Park Phase II Campground Expansion road improvement(s) will be done in 2007, and in meantime the road is to be watered to try to control the dust.
4. Motion by Ward/Neuenfeldt to adjourn at 1:30 p.m. Motion carried.

Submitted by,

Glenn Licitar
Committee Secretary

The minutes have not been approved by the Resource and Recreation Committee.

MINUTES
SCLS BOARD OF TRUSTEES

July 10, 2006 - 12:15 p.m.
SCLS Administration

Present: R. Barden, T. Brown, F. Cherney, E. DeSchmidt, J. Hanson, J. Healy-Plotkin, T. Iaccarino, R. Keen, H. O'Donnell, J. Pugh, J. Taft, P. Townsend, J. Wheeler

Also Present: P. Davis, H. Mae, B. Dimick

Absent: E. Krszjaniek

Excused: R. Curtis, L. Davis-Brown, M. Howe, J. Kreten, C. McGuire, N. Nelson, G. Poulson, P. Westby, K. Williams

Call to Order: Pres. J. Taft called the meeting to order at 12: 17 p.m.

a. Introduction of guests/visitors and new board members: Richard Barden was introduced as the newly appointed SCLS Trustee representing Portage County.

b. Changes/additions to the agenda: None

c. Requests to address the board: None

Minutes: P. Townsend moved approval of the June 12,2006 minutes. J. Healy-Plotkin seconded. Motion carried.

Bills for Payment/Financial Statements: P. Townsend moved approval of the bills for payment in the amount of \$178971.24. B. Keen seconded. Motion carried.

President's Report: Jack Taft thanked Francis Cherney for running the June board meeting and asked that the board take a moment of silence to pray for rain. (As it turns out, it rained the next day, at least in Madison! !)

Committee Reports

Advocacy: The committee received a draft of an application for SCLS Trustees to submit in order to attend the 2007 National Library Legislative Day on May 1-2 in Washington D.C. The application will be reviewed the Advocacy Committee to determine who will attend. P. Townsend moved to recommend that two trustees be allowed to attend with full reimbursement of expenses by the system. Other trustees are welcome to attend at their own expense. J. Wheeler seconded. Motion carried. The applications will be due January.

Budget/Finance/Personnel Committee: Tom Brown noted the committee met prior to the board meeting to review the mid-year budget proposal. On behalf of the committee Tom moved that the recommendations to the mid-year budget be accepted. B. Keen seconded. Motion carried.

SCLS Foundation Report: P. Davis reported on behalf of Linda Davis Brown, who could not be present. A logo and tagline has been chosen, the 501 (c)(3) status has been received, an investment policy has been created and we will negotiate with M&I to handle the funds, brochures are in the works, and the next planning meeting is scheduled for July 20th.

Circulation and ILL Statistics: No report.

System Director's Report:

Thirty one applications from nine states were received for the Associate Director position. The Selection Committee is reviewing the applications and the interview dates have been set.

The new library in Cross Plains is open. An open house and dedication will be held July 30th.

Wisconsin **Dells** and Lake Delton have voted in favor of creating a joint library.

DLTCL sent out a "costing scenario" for the next generation "statewide" resource sharing system. It assumes "business as usual" and a replication of the current model, SCLS will be working on a response.

Two SCLS staff will be attending vendor demonstrations for selection of a new resource sharing system vendor.

The new Sun Server for LINK operations was installed and the results have been very positive. Functions for specific jobs are producing results anywhere from 8 to 15 times faster!!

The mileage reimbursement amount has been increased to \$0.425 per mile. The next change will take place in March.

Information Sharing:

Jack suggested Richard Barden may want to take a tour of the Delivery facility.

June Hanson commented on the savvy ways delivery saves SCLS money by recycling truck parts for repairs.

Public Library Advisory Committee (PLAC) Report:

Multitype Advisory Committee (MALC) Report:

LINK Report:

Agenda and Minutes for the above committees can be found on the web at: <http://www.scls.info/committees/index.html>

Other Business: None

Meeting adjourned at 12:50 p.m. H. Moe, Recorder

System Director's Report

August 2006

Cross Plains Celebration

The grand opening of the Rosemary Garfoot Public Library in Cross Plains last Sunday was well attended despite the heat and humidity. Media coverage highlighted the fact that the library is a "green" design, from the use of natural light to the use in the circulation desk and in a wall sculpture of wood from trees cleared from the site. Shredded blue jeans are used as part of the wall insulation, but you can't tell that by looking. Lights that look like bugs, bugs in the story room carpet and hoof prints and paw prints on the bookshelves contribute to the overall nature theme. The event itself was a warm celebration of the community and all who helped to make the new library facility a reality. It's well worth a visit.

Foundation

Bob Blitzke, Jodi Sweeney and I went to the Monroe Public Library Board meeting last night to talk about the SCLS Foundation. It was the first of several visits we have scheduled in the next few months to talk with member library boards about the foundation. It was exciting to present our plan and hear their questions and reactions. Bob will be on medical leave for about six weeks and we will try to keep the momentum going while he is healing. A copy of a recent article about Jodi Sweeney is included in your mailing.

Other Things

I was planning to write about the plans we have for using biodiesel fuel in delivery, the things we learned at WiLS World about technology and the future, and give you an update on our timeline to install the Horizon automation system. That will have to wait. As soon as I give this to Heidi I am leaving for Ohio to be with my mother, who recently suffered a stroke. She is stable, but I want to be there and I am sure you will all understand.

I'll see you on the 14th!

Phyllis

System Director's August 2006

SOUTH CENTRAL LIBRARY SYSTEM

Circulation and ILL Statistics

June 2006

	*2005 Population	2005 Circulation	**2005 Collection	2005 Annual Expenditures	Same Mo. Circ. 2005	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2006
ADAMS									
Adams City	18,263	89,633	30,503	307,102	6,822	7,460	2,322	2,765	48,498
Rome	2,944	23,070	16,772	102,563	2,113	2,401	36	-	12,428
TOTAL	21,207	112,703	47,275	409,665	8,935	9,861	2,358	2,765	60,926
COLUMBIA									
Cambria	779	24,812	8,857	80,976	2,386	2,849	1,201	434	12,304
Columbus	4,748	87,533	36,691	289,568	8,940	9,300	1,744	3,725	47,848
Lodi	2,968	94,660	28,718	234,801	9,189	9,782	2,458	2,368	50,233
Pardeeville	2,074	46,662	22,521	150,905	4,531	3,642	915	1,703	22,234
Portage	9,981	222,196	68,553	520,483	19,224	20,118	5,637	4,747	116,531
Poynette	2,496	53,579	20,035	102,390	4,938	5,239	1,273	1,838	27,709
Rio	987	34,425	25,335	117,710	3,139				14,388
Wis. Dells	2,465	75,461	39,470	306,156	6,433	6,699	2,353	2,291	41,516
Wyocena		1,737	4,317	56,544	136	293	51	553	969
Other Cty	28,065								
TOTAL	54,563	641,065	254,497	1,859,533	58,916	57,922	15,632	17,659	333,732
DANE									
Belleville	2,089	62,365	26,642	175,095	6,218	6,867	1,627	3,130	33,960
Black Earth	1,321	39,524	19,615	97,179	4,194	4,390	1,272	1,822	21,271
Cambridge	1,219	51,134	23,084	126,512	4,448	5,166	1,836	1,697	27,970
Cross Plains	3,452	81,215	38,383	283,471	7,957	1,453	300	1,719	33,447
Deerfield	2,109	49,352	20,176	139,147	4,209	4,489	1,901	1,988	24,900
DeForest	8,288	337,528	72,854	625,597	34,439	35,788	6,055	8,915	177,646
Marshall	3,613	55,687	26,865	161,497	4,522	4,365	1,334	2,749	27,766
Mazomanie	1,558	34,234	18,131	106,876	3,087	3,357	1,188	1,812	17,941
McFarland	7,179	144,347	47,966	341,214	13,689	16,799	3,802	5,531	93,292
Middleton	16,760	612,406	94,182	1,304,240	56,681	61,607	15,004	13,777	333,617
Monona	8,061	253,410	70,155	552,534	21,810	20,957	4,859	8,500	127,527
Mt. Horeb	6,378	203,277	46,740	555,414	18,260	18,883	6,126	4,834	103,477
Oregon	8,279	238,506	62,565	447,439	22,790	22,973	6,418	4,660	123,962
Stoughton	12,753	254,746	70,235	650,902	24,319	24,955	6,580	6,120	130,964
Sun Prairie	24,219	443,183	106,886	1,337,031	43,047	45,657	8,058	9,258	241,508
Verona	9,103	271,383	55,342	628,994	26,443	39,840	8,004	8,049	164,136
Waunakee	10,361	234,252	68,798	526,210	22,634	23,283	4,898	6,397	119,657
Madison	221,735	4,480,044	910,122	11,611,905	398,135	408,249	62,577	37,050	2,277,740
DCLS	110,097	167,252	45,031	3,615,848	15,124	15,397	1,868	5,822	85,048
TOTAL	458,574	8,013,845	1,823,772	23,287,105	732,006	764,475	143,707	133,830	4,165,829
SUB TOTAL	534,344	8,767,613	2,125,544	25,556,303	799,857	832,258	161,697	154,254	4,560,487

	*2005 Population	2005 Circulation	**2005 Collection	2005 Annual Expenditures	Same Mo. Circ. 2005	Current Mo. Circ.	Mo. ILL Borrowed	Mo. ILL Loaned	YTD Circ. 2006
GREEN									
Albany	2,133	36,281	14,962	45,458	3,105	3,303	259	-	18,819
Brodhead	3,154	74,370	44,838	163,314	6,866	6,568	108	21	37,007
Monroe	15,290	212,076	91,877	563,957	21,819	20,526	4,842	5,395	111,998
Monticello	1,166	73,441	32,925	114,816	5,963	6,189	111	0	35,291
New Glarus	2,101	71,243	28,095	239,270	6,697	7,204	2,389	3,468	38,064
Other Cty	11,534								
TOTAL	35,378	467,411	212,697	1,126,815	44,450	43,790	7,709	8,884	241,179
PORTAGE									
Amherst	1,037	24,022	17,874	31,616	4,803	3,299	91	0	9,514
Portage Cty	68,328	480,229	199,189	1,619,012	40,015	38,503	479	4	235,457
TOTAL	69,365	504,251	217,063	1,650,628	44,818	41,802	570	4	244,971
SAUK									
Baraboo	11,248	236,551	67,265	741,237	20,562	20,742	5,850	4,453	122,194
LaVale	326	4,657	5,374	18,288	443	271	110	261	2,116
N. Freedom	634	9,069	5,016	22,477	728	579	169	421	3,474
Plain	788	28,532	11,487	90,734	2,494	2,719	870	986	16,487
Prairie du Sac	3,546	122,069	43,850	275,414	11,286	12,776	3,668	3,597	63,893
Reedsburg	8,704	228,085	73,768	532,178	20,999	22,747	4,715	6,738	124,843
Rock Springs	418	9,516	7,562	31,391	735	686	183	435	4,653
Sauk City	3,229	119,016	41,416	273,384	10,404	10,982	2,572	2,959	61,761
Spring Green	1,464	72,919	27,202	179,296	6,758	6,868	2,033	2,141	38,429
Other Cty	28,796								
TOTAL	59,153	830,414	282,940	2,164,399	74,409	78,370	20,170	21,991	437,850
WOOD									
Arpin	813	8,707	12,440	32,728	no report	no report			
Marshfield	21,154	407,278	138,221	1,220,776	no report	35,706	59	27	206,453
Nekoosa	2,615	47,708	37,312	147,770	4,664	4,979	64	1	21,818
Pittsville	889	32,118	17,202	55,362	3,263	3,136	26	-	12,790
Vesper	544	11,586	24,012	21,250	1,071	no report			1,779
Wis. Rapids	18,522	405,993	117,125	1,326,824	38,098	38,510	7,623	6,663	215,173
Other Cty	34,559								
TOTAL	79,096	913,390	346,312	2,804,710	47,096	82,331	7,772	6,691	458,013
SUB TOTAL	242,992	2,715,466	1,059,012	7,746,552	210,773	246,293	36,221	37,570	1,382,013
GRAND TOTAL	777,336	11,483,079	3,184,556	33,302,855	1,010,630	1,078,551	197,918	191,824	5,942,500

*Based on DOA Official Population Estimates 1/01/05 and includes all those individuals who pay library taxes directly to the indicated community

**Collection includes books, audio, film, video, and other materials such as software, art prints, and toys. It does not include serial volumes owned

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934
ADAMS COUNTY SURVEYOR'S REPORT # 394
August 2, 2006
Report for the month of July, 2006

The 2006 Government Corner Maintenance Program: As this is a busy time of the year for private work a crew worked one day on monument maintenance last month. My current term will end at the end of the year. If the committee approves I will have a resolution prepared to continue my position for 2007-2008 for consideration at the September Planning and Development Committee Meeting. I have attached a budget request for 2007. A budget request needs to be submitted to the administrator by September 6, 2006. I am continuing with the duties of my office and responding to inquiries from the public and county personnel.

Respectfully Submitted;
Gregory P. Rhinehart
Adams County Surveyor

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2006

<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
	\$20,000.00	\$ 400.00
\$3,600.00		
JANUARY	300.00	
Balance	\$3,300.00	\$20,000.00 \$400.00
FEBRUARY	300.00	6,750.00
Balance	\$3,000.00	\$13,250.00 \$400.00
MARCH	300.00	
Balance	\$2,700.00	\$13,250.00 \$400.00
APRIL	300.00	6,878.10
Balance	\$2,400.00	\$6,371.90 \$400.00
MAY	300.00	
Balance	\$2,100.00	\$ 6,371.90 \$400.00
JUNE	300.00	

Balance	\$1,800.00	\$ 6.31.90	\$400.00
JULY	300.00		
Balance	\$1,500.00	\$ 6,371.90	\$400.00
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance			
Grand Total			